



BCEA Board Meeting @WJSE 9.26.24 Agenda

Sep 26th 2024 6:30pm - 8:00pm

Willie Jefferies School of Excellence, 3029 Five Chop Rd, Orangeburg, SC 29115

- Executive Session to begin at 5:30pm
- Public meeting Zoom link is available for virtual attendees.
- <https://us02web.zoom.us/j/83123227569>

- Meeting ID: 831 2322 7569

One tap mobile

+13126266799,,83123227569# US (Chicago)

+16465588656,,83123227569# US (New York)

1. Opening Items

6:30pm

1.1. Call to Order

1.2. Roll Call

1.3. Pledge to Flag

2. Executive Session

2.1. Matters related to contractual negotiations for personnel and matters incident to contractual negotiations for property

3. Administrative

3.1. Approval of September 26, 2024 meeting agenda

3.2. Approval of August 22, 2024 meeting minutes

 [BCEA Board Meeting @BPA 8.22.2024_Minutes.pdf](#)


4. School Presentation - WJSE

5. Building Reports

5.1. Willie Jeffries School of Excellence - Principal Report

 [Principal Report 9.26.24.docx.pdf](#)

5.2. Mevers School of Excellence -Principal Report

 [September 2024 - MSE - Principal's Report.pdf](#)

5.2.1 MSE - Marketing Update

 [MSE Marketing Review_9-24-24 - Final.pptx](#)

5.3. Berkeley Preparatory Academy - Admin Report

 [9.26.24 BPA Principal's report \(1\).pdf](#)

5.4. CSUSA - State Director Report

5.4.1 Grants

 [Board Report September 24.pdf](#)

5.4.2 CSUSA Marketing Team Presentation

5.4.3 Security - Verkada

 [Verkada System and Intercom Quote for Meeting.zip](#)

5.4.4 Facilities and Maintenance Services

5.4.5 SC Data for SC 2024

 [SC Data for SC 2024.pdf](#)

6. Financial Reports

6.1. Mevers School of Excellence, August 31, 2024

 [2024.08 - MSE Financial Reports and Variance Analysis.pdf](#)

6.2. Berkeley Preparatory Academy, August 31, 2024

 [2024.08_BPA Financial Reports and Variance Analysis.pdf](#)

6.3. Willie Jeffries School of Excellence

7. Board Discussions and Actions

7.1. Personal Electronic Device Policy

 [PL01 Attach Model Policy Personal Electronic Device.pdf](#)

7.2. Board Committees

 [Board Committess Info Slides.pdf](#)

8. Public Comment

9. Adjournment

9.1. Next Meeting: October 24, 2024

END
8:00pm

AUG
22

BCEA Board Meeting @BPA 8.22.2024

Berkeley Preparatory Academy, 122 Bee Tree Blvd, Summerville, SC 29486

Thursday, August 22 2024 | 5:00pm - 8:00pm EDT

[Add to calendar](#) ▾

[Overview](#) [Agenda](#) [Minutes](#) [Attendance](#)

1. Administrative

1.1. Call to Order

Board Chair, Dr. Stewart Weinberg called the meeting to order at 5:10 pm

1.2. Roll Call

Total Members (4) Stewart W., Cheryl H., Simplicia S., Brandi V.

1.3. Pledge to Flag

2. Executive Session

Motion to enter into made at 5:16pm by Simplicia S., and seconded by Cheryl H.

2.1. Matters related to contractual negotiations for personnel and matters incident to contractual negotiations

3. Administrative

3.1. Approval of August 22, 2024 meeting agenda

Motion - Bryan

Second - Cheryl

3.2. Approval of July 25, 2024 meeting minutes

Motion - Cheryl

Second - Bryan

3.3. Motion to ammend agenda to include 8.12.24 meeting minutes

Motion - Bryan

Second - Cheryl

3.4. Approval of August 12, 2024 meeting minutes

Motion - Cheryl

Bryan - Second

4. School Presentation

4.1. Berkeley Prep

Ms. Kinard. Theater and music instructor. She is introducing musical instruments to all ages. Little Mermaid Jr. will be the next production.

5. Building Reports

5.1. Willie Jeffries School of Excellence

Are now in modular. The parents and students are happy.

Motion to approve new hires for the following positions:

Margaret Austin Bus Driver Full Time

Gloria Gavin Bus Driver Full Time

Jerushia Caldwell Power School Full Time

Dipika Patel Kindergarten Assistant Full Time

Motion - Bryan

Second - Simplicia

Motion to approve amended calendar.

Motion - Cheryl
Second - Dr. Jefferies

Motion to approve WJSE staff handbook
Motion - Cheryl
Second - Bryan

Motion to accept the WJSE student parent handbook
Motion - Brandi
Second - Bryan

Open house Aug 28th 5-6:15pm

Courtney MCColum Maintenance/Custodian/Floater

Margaret Austin Bus Driver Full Time

5.2. Mevers School of Excellence

Smooth transition in the beginning of the school year. Honors classes will be starting next week.

5.2.1. CSUSA

Security System Update - Vendor Proposal

3 quotes for security. Need new intercom - only have one quote at this time.

Motion to approve the purchase of the intercom system.

Motion - Bryan

Second - Dr. Jefferies

Stewart has requested that the intercom be quality and not needing to be replaced in the near future.

Board requests the broken/ missing cameras immediately repaired.

Motion to authorize Bryan to approve a cost of the security for Mevers.

Motion - Brandi

Second - Cheryl

Mevers Enrollment - 795

5.3. Berkeley Preparatory Academy

New leadership has stepped up. It has been a good start. Car loop is running smoothly.

5.3.1. CSUSA

BPA Enrollment 752

Enrollment not to exceed suggested total for each village (grade level)

6. Financial Reports

6.1. Mevers School of Excellence, July 31, 2024

Board requesting explanation for marketing cost with a breakdown of costs. Bryan requesting previous marketing budget. Cheryl requesting

Motion to approve financials for Mevers School of Excellence.

Motion - Bryan

Second - Brandi

6.1.1. Grants

6.2. Berkeley Preparatory Academy, July 31, 2024

Motion to approve financials for BPA.

Motion - Bryan

Second - Cheryl

6.2.1. Grants

6.3. Willie Jeffries School of Excellence, July 31, 2024

7. Board Discussions and Actions

7.1. Requirements from State Board of Education: Bathroom & Cell Phone Policy

Board will wait on additional information and instruction from Erskine.

8. Public Comment

No public comment.

9. Adjournment

Motion to adjourn

Motion - Cheryl

Second - Brandi

9.1. Next Meeting: September 26, 2024



Boardable

Take mission-critical meetings from friction to focus with Boardable.

[Get Started](#)



Strategic Plan Goals

- Secure a total of 471 students by the end of the 2024-25 school year.
- Build & Strengthen the school culture
- Ensure instructional excellence and student engagement
- Strengthen operational systems and parental communication

Topic Update's

- We have started with several clubs on campus:
 - Safety Patrol
 - Eagle Tour Guides
 - Eagle News Crew
- We have started with several sports on campus:
 - E-Sports
 - Flag Football
 - Eagle Run
 - Archery

Enrollment count: 271

SPED Count: 16

Board Approval's

- Staff Hires

Upcoming/Past Events:

- **September 13th** - Balloon Release for Ania Chalk
- **September 18th** - National Night Out
- **October 11th** - Open House for Vocational Rehabilitation
- **October 18th** - WJSE Fall Festival at the YMCA
- **October 28th** - Orangeburg County Trunk or Treat



Principal's Report

September 20, 2024

Strategic Plan Goals

- Reduce the percentage of students in tiers 2 and 3 by 10% between the fall and winter; and an additional 10% between winter and spring MAP Assessment. (Reduced: does not meet by over 10% math & reading.)
- By creating solid protocols for communication, 80% of parents will indicate on State Survey that they are including in setting goals for their child's learning and are aware of progress made.
- During monthly Staff Meetings, staff will have the opportunity to give anonymous feedback and suggestions which will lead to at least 70% of the staff to indicate that they are involved in local decision making.
- By fostering communication and encouraging student voice, 70% of students will indicate on State Survey that they feel safe on the school campus.

Ongoing Topics:

Events

- September 18th, Ribbon Cutting- Eagle's Nest
 - Reading Nook
 - Student Incentive Lounge
- September 20th, PLP & Family Night
- October 9th & 10th, Parent/Teacher Conference

Initiatives

- Morning Work
 - Targeting ELA & Math
 - Data Driven
- Capitol Campaign
 - Students & Staff Involvement
 - Goal: \$75,000
- Wellness Wednesdays
 - Monthly
 - Selfcare Activities

SPED/MLL Count

- MLL Students: 131
- 504 Plans: 21
- IEPs: 73



MSE 2024-2025 Enrollment

GRADE	OFFER	REG IN PROG	REG COMPLETE	REG V	I2R	TOTAL (REG v + REG C+ I2R)	NEW TARGET	IN NEED OF # STUDENTS
K	0	0	0	74	N/A	74	80	-6
1	0	0	0	24	64	88	88	0
2	0	0	0	22	65	87	100	-13
3	0	0	0	22	68	90	100	-10
4	0	0	0	24	60	84	100	-16
5	0	0	0	14	60	74	100	-26
6	0	1	0	42	59	101	108	-7
7	0	0	0	25	80	105	107	-2
8	0	0	0	13	65	78	92	-14
TOTAL	0	1	0	260	521	781	875	-94

Target 2024-2025: 875 (-94)



Meyers School of Excellence

Marketing & Enrollment

September 2024

Marketing and Enrollment Support and Review

New Students



Awareness and Conversion

- Most expensive
- Intent is to fill seats vacated by family moves, kindergarten, etc.
- Conversion strategies are in place to get as many families to enroll as possible.

Returning Students



Retention

- This should be the majority of student enrollment
- Average enrollment is 83%
- School should have retention strategies which we assist with



Withdrawal

- Each person at the school plays a part in limiting withdrawals; teachers, front office, extra-curricular roles
- Schools should do withdrawal interviews to retain families.
- Evaluating why families are leaving

Review of CSUSA Marketing and Enrollment Support

A strategic marketing plan developed and implemented with a collaborative partnership between CSUSA national, state and school- based marketing and enrollment teams to focus on:



Maximize Returning Students (Retention)

- School based events and activities
- Retention campaigns and marketing journeys



Building Awareness and Consideration

- Paid media campaigns
- Outreach events
- Social media



Grow New Student Enrollment (Conversion)

- Timely and effective follow-up on qualified leads
- Personalized school tours
- Info Sessions and School Events
- Applicant nurturing campaigns

Mevers Enrollment as of (9/20)

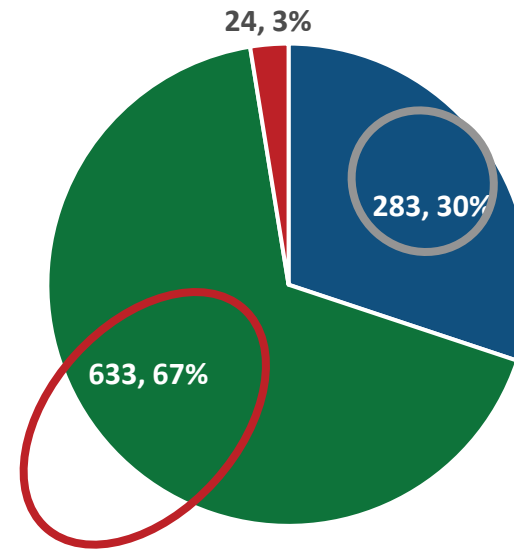
Grade	Target	Enrollment	Over/Under
Total	875	777	-98
K	85	74	-11
1	100	88	-12
2	100	86	-14
3	100	89	-11
4	100	84	-16
5	100	73	-27
6	100	100	+0
7	100	104	+4
8	90	79	-11



Year-Over-Year Enrollment Comparisons

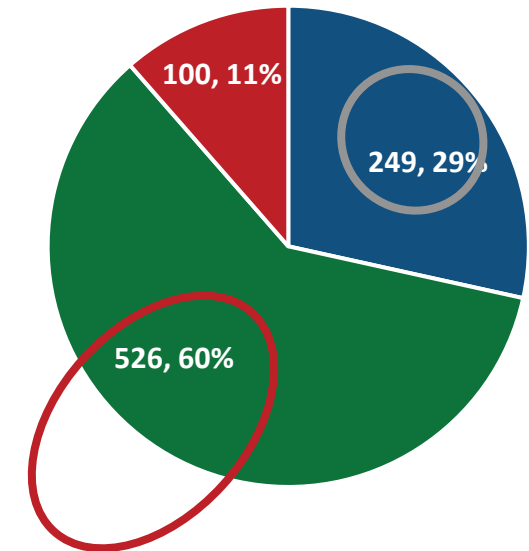
- New students enrolled remained relatively flat YOY
- Returning student – **retention** percentage fell by 7% YoY
 - The majority of returning student loss was early in the school year cycle and is stabilizing with the new school leadership.

SY23-24 Enrollment



- New Students
- Returning Students
- Open Seats

SY24-25 Enrollment



- New Students
- Returning Students
- Open Seats



Year In Review

24-25 School Year

New Student Marketing Plan 24-25 School Year

Paid Media Strategy | Online Channels

Social Campaign: Meta Ads Strategy:

- Target parents on Meta's family of application placements that express interest in education-based topics and behaviors. Includes prospecting, lookalike and retargeted audiences within approved zip codes.
- Campaigns are optimized for lead generation using a prefilled form for easy submission advertised for the individual school.
- Utilize Dynamic Creative to test a variety of images, headlines, ad copy, and CTA's to generate a version of the best possible performing ad for each individual viewer.

Audacy Display Strategy:

- Target potential customers across multiple devices and based on the following layers:
 - Zip codes
 - Parents of school age students age in grades K-8.
 - Continue to retarget the audience during the duration of the campaign.

Search: Google Ads Strategy:

- Target Berkeley County markets using approved zip codes.
- Key Words: Charter Schools, Private Schools, and Homeschool ad groups targeting related keywords, as well as including grade level specific targeting and messaging.
- Utilize Responsive Search Ads to create optimized ads that allow for more opportunity to provide curated messaging to potential leads. Leverage ad extensions (i.e. Images, Callouts, Sitelinks)

Radio:

- **Local Berkeley Radio:** WZJY-FM 95.5 Regional Mexican. Spots 296 Dayparts: AM Rotators Station does not subscribe to Nielsen
 - Added value: bonus spots and interview with the principal
- **I-Heart Streaming Radio:** Hispanic listeners on Spanish stations. Geo target based on zip codes provided by client.



Paid Media Plan and Spend 24-25 School Year

Channel	Dates	Planned	Actuals	Blended Rate
Paid Search - Google	December 2023 - September 2024	\$33,000.00	\$30,815.21	
Social Dynamic - Meta	December 2023 - September 2024	\$23,500.00	\$23,690.07	
Display - Illumin/Audacy	January 2024 - July 2024	\$14,500.00	\$14,200.56	
Radio and Streaming	January 2024 - August 2024	\$13,032.00	\$13,032.00	
Total Spend		\$84,032.00	\$81,737.84	\$61,047.00

The Blended Rate approach uses a cost per lead (CPL) model that optimizes cost in more expensive areas by taking advantage of the costs savings of less expensive markets.



Paid Media – Creative Asset Refresh Schedule

- **December 2023 - Fall refresh included:**
 - Paid Search
 - Social Dynamic
 - Radio
 - Display Banner
- **April 2024 - Spring refresh included:**
 - Social Dynamic
 - Radio
 - Display Banner
 - Landing Page
- **July 2024 - Summer refresh included:**
 - Social Dynamic



Paid Campaign Optimizations

Daily performance monitoring and optimizations include:

- Bid management
- Audience updates
- Geo-targeting adjustments
- Ad copy and creative testing

Tests for overlay creative to remain consistent with competitors and gain feedback on audience engagement were also implemented.



Paid Media Results

Source	Cost	Leads	Enrollments
Google	\$30,815.21	345	80
Facebook	\$23,690.07	748	27
Paid Media	\$81,737.84	1,093	107
Actual	\$61,047.00		

- **Paid Search** generated the most enrollments across all channels and had an 80%+ increase YoY
- **Paid Social** generated the most leads, however, does not generate as many enrollments

- **107** enrollments provides a **496%** return on investment; **4.9x** on Cost
- Generated a steady 30% of new student population
- Leads are up YoY; SY24-25=**1093**, SY23-24=**609**



Existing Student Marketing Plan 24-25 School Year

Existing Student Marketing Plan

- School Play
- Sunny Mevers Day
- Morning Show with Mr. Coles
- Christmas Parade
- Veterans Veneration Visit
- Summer Back to School Bash
- Returning Families Town Hall





Adjusting For This Upcoming Year

Marketing Plan 25-26 School Year

New Students

Goal for Improved Results on New Students

Current State

- Conversion of Leads To Apps % = 24%
- Application Volume is Downward Trend YoY, 120
- Apps To Enroll % = 58%
- Leads To Enroll % = 9.8%

Goal



Increase to 37-40%



Increase Over This Past Year



Maintain 58%



Increase to 16-18%

Tactics to reach goals and enrollment targets:

- Refine school value proposition and promote across all channels
- Update all marketing collateral to reflect enhanced value proposition
- Implement paid media enhancements
- Improve outreach strategy
- Ensure all leads are followed –up within 24-48 hours



Paid Media Updates and Enhancements

- **Social Dynamic Messaging Shift**

- Focus on diverse imagery and stories reflecting the demographics of MSE's surrounding communities to increase engagement with the families in close proximity.
- Emphasize key themes we've gained from testing:
 - Strong leadership
 - Real world skills
 - Social & Emotional Balance
 - Innovative teaching methods that leverage technology
 - The "Strong Minds, Good Hearts" message that resonates with parents.

- **Paid Search Focus**

- Budget reallocation to prioritize paid search campaigns, as this strategy has consistently generated the most qualified leads, leading to higher enrollments.



Refine and Strengthen School Value Proposition



Academics

- Introduce a cutting-edge **STEM (Science, Technology, Engineering, and Mathematics)** program
- Promote Acceleration and high school classes
- Mandarin Language



Arts

- Orchestra
- Piano Lab
- World Music – Percussion Drumming
- Dance
- Drama Club



Athletics

- Basketball
- Soccer
- Physical Fitness Programs



Activities

- Student Government
- Robotics
- Environmental Club

Marketing Plan 25-26 School Year

Existing Students

Goal for Improved Results on Existing Students

Current State

- Retention 60%
- Withdrawal 16%

Goal



Increase to 75%

Decrease to 8%

Tactics to reach goals and enrollment targets:

- Strong marketing retention tactics implemented
- Relationship-building tactics with families
- Exit interviews, third-party surveys to withdrawn families to determine why families are leaving



Improvements Needed for SY25-26



Leads to Application & Lead to Enroll Conversion

- Refine school value proposition and promote across all channels
- Update all marketing collateral to reflect enhanced value proposition
- Implement paid media enhancements



Application Volume

- Ensure all applicants are followed-up regularly
- Reach out to rescinded and withdrawn apps
- Schedule more events so people can engage with the school and meet the staff
- Improved outreach efforts



Improvement on Retention Strategy

- Net Promoter Score customer satisfaction survey
- Existing family check-ins
- Testimonial Series
- Family Anniversaries Celebration
- FB Live Series spotlighting activities



Improvement on Withdrawal Rate

- Regular Exit Interviews
- Third-party survey to families
- Responsiveness to families

Questions?



Principal's Report
September 26, 2024

Strategic Plan Goals

Elementary

- Increase the percentage of students scoring “Meets or Exceeds” in the spring of 2024 as determined by SC READY Math Assessment from 52.14% to 60% in the spring of 2025.
- Increase the percentage of students scoring “Meets or Exceeds” in the spring of 2024 as determined by the SC READY ELA assessment from 59.86% to 65% in the spring of 2025.
- By spring 2025, Reduce the percentage of students in tier 2 and 3 instruction from 12.5% to 10% as measured by NWEA

Middle School (We will be creating goals once our data is collected in October)

- *Reading: Increase the percentage of students scoring “Meets or Exceeds” in the spring of 2023 as determined by SC Ready from 63.6% to 67% in the spring of 2024.*
- *Math: Increase the percentage of students scoring “Meets or Exceeds” in the spring of 2023 as determined by SC Ready from 41.7% to 45% in the spring of 2024.*
- *Science: Increase the percentage of students scoring “Meets or Exceeds” in the spring of 2023 as determined by SC Ready from 52.9% to 56% in the spring of 2024.*

Updated Topics:

- Coach Krakower is offering Open Gym for students and is going great
- BoosterThon has been a huge success. Goal of 30K (right now 9/20, we should be surpassing that goal) for student field trips.
- [Progress Learning](#) PD on September 25, 2024 from 2:15-3:15.
- Teacher TIERS have begun so we know who needs the most support from Admin and coaches
- Coaching cycles have begun, along with implementation of the Ed Model/Differentiation of instruction.
- Success Block training occurred on 9/18/24 so Tier 2 instruction can continue in the classroom, along with enrichment for our gifted and talented.
- Teacher expectations for conferences have been implemented and all requests will be sent out by September 25, along with sign in sheets.

Student Enrollment (24-25):

As of 9/20/2024

Reg V= New Students
I2R = Current students

2024-2025 school year

GRADE	OFFER	REG IN PROG	COMPLETED	REG V	I2R	TOTAL (REG v + I2R)	TOTAL (REG V+I2R +PROG+ OFF)	Actual Target	Waitlist	Current total w/ offered seats	Target + 2	Need to add
K	2	0	0	80	N/A	80	82	80	35	82	82	0
1	0	2	2	31	61	92	96	92	10	96	94	-2
2	4	0	0	12	78	90	94	92	26	94	94	0
3	1	2	0	11	80	91	94	92	32	94	94	0
4	0	0	0	24	71	95	95	92	6	95	94	-1
5	2	1	0	12	83	95	98	92	18	98	94	-4
6	0	0	0	6	69	75	75	75	58	75	75	0
7	2	0	0	13	60	73	75	75	33	75	75	0
8	0	0	0	5	62	67	67	75	0	67	75	8
TOTAL	11	5	2	194	564	758	776	765	218	776	777	1

Upcoming Events:

- September 30th- School Picture Day
- October 5-Marketing Event "Glow Fest" in Cane Bay
- October 9 and 10 Parent Conferences
- October 11 PD Day-No Students (HMH Training)

September 2024

Grant Report for South Carolina

Berkeley Prep Academy

Allocations for FY25

Grant	Amount	Submitted for Reimbursement	Approved for Reimbursement	Funds Received
IDEA	\$ 128,096.76			
IDEA Carryover	\$ 1,859.55	\$ 1,859.55		
Title II	\$ 24,300.00			
Title II Carryover	\$ 3,213.30			
Priority	\$ 71,500.00			
Total	\$ 228,969.61	\$ 1,859.55		

Meyers School of Excellence

Allocations for FY25

Grant	Amount	Submitted for Reimbursement	Approved for Reimbursement	Funds Received
IDEA	\$ 82,486.55			
IDEA Carryover	\$ 11,914.91			
Title II	\$ 24,800.00			
Title II Carryover	\$ 974.13			
ATSI FY24	\$ 24,802.40			
Total	\$ 144,977.99			

SC State Data from 2023-2024



2023-2024 South Carolina State Data Overview

State/District/CSUSA Comparative Data

		ELA		Math				ELA		Math	
SC		73.6	53.8	76.0	54.6			80.1	53.7	66.9	38.4
Erskine		69.9	47.9	65.8	41.5			83.6	55.0	59.9	29.0
Berkeley County	3	71.2	50.1	69.4	44.5	6		78.9	51.7	59.4	29.6
MSE		77.4	51.2	82.1	57.1			91.0	67.0	76.0	49.0
BPA		74.7	60.0	82.3	55.2			90.7	64.0	56.0	26.7
		ELA		Math				ELA		Math	
SC		76.2	57.2	74.0	51.0			74.5	50.3	64.4	33.7
Erskine		74.7	53.5	63.7	35.3			80.3	50.9	60.6	23.9
Berkeley County	4	76.3	55.9	71.7	45.0	7		74.7	49.7	59.8	27.1
MSE		80.2	55.8	69.8	37.2			72.3	41.5	57.4	20.2
BPA		85.3	67.4	85.3	65.3			87.5	62.5	75.0	48.6
		ELA		Math				ELA		Math	
SC		79.6	55.6	77.9	45.7			76.6	50.3	59.1	30.3
Erskine		76.3	50.2	65.3	27.1			83.0	53.8	54.3	21.6
Berkeley County	5	78.5	50.6	72.0	35.7	8		75.1	46.5	48.6	21.9
MSE		76.5	52.9	64.7	29.4			88.2	61.8	56.6	22.4
BPA		78.7	51.7	64.0	34.8			81.5	56.9	52.3	16.9

■ Outperformed State, Erskine & BCPS

■ Outperformed 2 of 3 (State, Erskine & BCPS)

■ Outperformed 1 of 3 (State, Erskine & BCPS)

Comparison 2023 and 2024

3rd Grade		ELA		Math	
MSE	2024	77.4	51.2	82.1	57.1
	2023	76.4	47.2	81.3	49.5
BPA	2024	74.7	60.0	82.3	55.2
	2023	75.8	46.2	79.1	39.6
4th Grade		ELA		Math	
MSE	2024	80.2	55.8	69.8	37.2
	2023	69.5	37.9	51.1	27.7
BPA	2024	85.3	67.4	85.3	65.3
	2023	83.3	53.3	64.4	43.3
5th Grade		ELA		Math	
MSE	2024	76.5	52.9	64.7	29.4
	2023	83.8	52.4	62.9	30.5
BPA	2024	78.7	51.7	64.0	34.8
	2023	82.1	58.9	68.4	31.6

6th Grade		ELA		Math	
MSE	2024	91.0	67.0	76.0	49.0
	2023	83.3	52.8	59.3	20.4
BPA	2024	90.7	64.0	56.0	26.7
	2023	97.4	61.8	76.3	51.3
7th Grade		ELA		Math	
MSE	2024	72.3	41.5	57.4	20.2
	2023	84.5	56.0	78.6	34.5
BPA	2024	87.5	62.5	75.0	48.6
	2023	82.6	65.2	73.9	31.9
8th Grade		ELA		Math	
MSE	2024	88.2	61.8	56.6	22.4
	2023	88.5	68.9	63.9	36.1
BPA	2024	81.5	56.9	52.3	16.9
	2023	N/A	N/A	N/A	N/A

MSE-Mevers School of Excellence
Preliminary Actual vs Budget Variance Analysis
For the Period Ended August 31, 2024

	YTD Actual	YTD Budget	\$ Variance	% Variance	Annual Fcst	Annual Budget	\$ Variance	% Variance
ENROLLMENT (per school's record)	775	875	(100)	-11%	775	875	(100)	-11%
ENROLLMENT (per funding source)	852	-	852	100%	-	-	-	0%
RATE PER STUDENT	11,739	11,495	243	2%	11,739	11,495	244	2%
REVENUES								
State Capitation / Student	1,679,577	1,676,354	3,223	0%	9,097,916	10,058,125	(960,209)	-10%
Title II	4,125	-	4,125	0%	25,874	20,000	5,874	29%
IDEA	-	-	-	0%	99,078	80,000	19,078	24%
ATSI	-	-	-	0%	24,802	40,000	(15,198)	-38%
Total Earned Capitation	1,683,702	1,676,354	7,348	0%	9,247,670	10,198,125	(950,455)	-9%
Food Service Revenue	30,434	40,935	(10,501)	-26%	435,077	491,216	(56,139)	-11%
Summer Camp Revenue	-	-	-	0%	27,129	27,129	-	0%
Before and Aftercare Revenue	29,903	20,806	9,096	44%	168,517	190,262	(21,744)	-11%
Interest Income	-	-	-	0%	402	402	-	0%
Miscellaneous Income	-	-	-	100%	25,311	25,311	-	0%
TOTAL REVENUES	1,744,038	1,738,095	5,943	0%	9,904,106	10,932,444	(1,028,339)	-9%
EXPENSES								
Cost of Compensation	539,419	567,298	27,879	5%	4,714,771	5,015,703	300,932	6%
Professional Services	324,687	343,447	18,761	6%	1,933,340	2,115,932	182,591	9%
Vendor Services	90,443	99,315	8,872	10%	860,479	916,234	55,755	6%
Administrative Expenses	16,124	10,946	(5,178)	-32%	44,792	67,792	23,000	51%
Instruction Expense	20,776	28,367	7,591	37%	133,146	203,344	70,198	53%
Other Operating Expenses	88,636	87,907	(729)	-1%	629,442	629,442	-	0%
Fixed Expenses	19,568	19,055	(514)	-3%	103,384	103,384	-	0%
TOTAL EXPENSES	1,099,652	1,156,334	56,682	5%	8,419,355	9,051,831	632,476	8%
Operating Cash Surplus/(Deficit)	644,386	581,761	62,625	11%	1,484,751	1,880,614	(395,863)	-21%
Capital Expenditures (NonCap)	4,855	-	(4,855)	-100%	4,855	-	(4,855)	0%
Capital Expenditures (Capitalized)	54,522	57,796	3,274	6%	65,287	70,141	4,855	7%
Debt Repayments	284,668	284,668	-	0%	1,722,098	1,722,098	-	0%
CHANGE IN FUND BALANCE	300,341	239,297	61,044	26%	(307,488)	88,375	(395,863)	-448%

MSE-Mevers School of Excellence (Rollup)
Preliminary Actual vs. Budget Variance Analysis
For the Period Ended August 31, 2024

	YTD				Annual			
	Actual	Budget	Variance	% Variance	Fest	Budget	\$ Variance	% Variance
ENROLLMENT (per school's record)	775	875	(100)	-11%	775	875	(100)	-11%
ENROLLMENT (per funding source)	852		852	100%				0%
RATE PER STUDENT	\$ 11,739	\$ 11,495	\$ 243	2%	\$ 11,739	\$ 11,495	\$ 244	2%
REVENUES								
Earned Capitation								
State/Local Per Student Funding	1,679,577	\$ 1,676,354	\$ 3,223	0%	9,097,916	\$ 10,058,125	\$ (960,209)	-10%
Title II	4,125	-	4,125	100%	25,874	20,000	5,874	29%
IDEA	-	-	-	0%	99,078	80,000	19,078	24%
ATSI	-	-	-	0%	24,802	40,000	(15,198)	-38%
Total Earned Capitation	1,683,702	1,676,354	7,348	0%	9,247,670	10,198,125	(950,455)	-9%
Food Service Revenue	30,434	40,935	(10,501)	-26%	435,077	491,216	(56,139)	-11%
Summer Camp Revenue	-	-	-	0%	27,129	27,129	-	0%
Before and Aftercare Revenue	29,903	20,806	9,096	44%	168,517	190,262	(21,744)	-11%
Interest Income	-	-	-	0%	402.00	402	-	0%
Miscellaneous Income	-	-	-	0%	25,311	25,311	-	0%
TOTAL REVENUES	1,744,038	1,738,095	5,943	0%	9,904,106	10,932,444	(1,028,339)	-9%
EXPENSES								
Cost of Compensation								
School Leadership	53,077	52,530	(547)	-1%	252,381	303,830	51,450	17%
Administrative	34,880	39,102	4,222	11%	192,826	249,101	56,275	23%
Teachers	220,740	220,189	(551)	0%	2,023,558	2,184,568	161,010	7%
ESE/Special Education	37,150	47,087	9,936	21%	473,079	416,736	(56,343)	-14%
Resource Teachers	8,447	15,487	7,041	45%	119,327	170,361	51,034	30%
Guidance	5,789	4,781	(1,008)	-21%	53,062	47,015	(6,046)	-13%
Other Support	21,933	24,510	2,578	11%	225,569	241,034	15,465	6%
Aftercare	8,422	11,771	3,349	28%	109,795	109,795	-	0%
Nurse	6,923	7,175	252	4%	60,000	61,485	1,485	2%
Tutoring	-	2,000	2,000	100%	20,000	20,000	-	0%
IT Support	9,519	9,688	168	2%	55,353	56,361	1,009	2%
Bonuses	1,298	1,290	(8)	-1%	38,760	38,760	-	0%
Stipends	11,569	15,000	3,431	23%	55,000	55,000	-	0%
Contracted SPED - Instruction	32,075	22,630	(9,445)	-42%	236,302	236,302	-	0%
Total Taxes & Benefits	87,596	94,059	6,463	7%	799,761	825,354	25,593	3%
Total Cost of Compensation	539,419	567,298	27,879	5%	4,714,771	5,015,703	300,932	6%

MSE-Mevers School of Excellence (Rollup)
Preliminary Actual vs. Budget Variance Analysis
For the Period Ended August 31, 2024

	YTD Actual	YTD Budget	Variance	% Variance	Annual Fest	Annual Budget	\$ Variance	% Variance
Professional Services								
Legal Fees	-	3,707	3,707	100%	22,240	22,240	-	0%
Accounting Services - Audit	-	2,250	2,250	100%	13,500	13,500	-	0%
Outside Staff Development	6,223	1,507	(4,716)	-313%	28,289	28,289	-	0%
Personnel Management	54,522	54,522	-	0%	297,120	327,131	30,010	9%
Finance & Accounting Services	36,348	36,348	-	0%	198,079	218,087	20,008	9%
Educational Intellectual Property	72,696	72,696	-	0%	396,167	436,174	40,007	9%
Procurement/Vendor Management	18,174	18,174	-	0%	99,041	109,044	10,003	9%
Support Center General Overhead	90,870	90,869	-	0%	495,208	545,218	50,010	9%
Computer Service Fees	9,688	19,469	9,780	50%	103,463	116,813	13,350	11%
Fee to Charter Institute at Erskine	33,376	33,527	152	0%	181,958	201,163	19,204	10%
Advertising/Marketing Exp	2,791	10,213	7,422	73%	97,275	97,275	-	0%
Staff Recruitment	-	167	167	100%	1,000	1,000	-	0%
Total Professional Services	324,687	343,447	18,761	5%	1,933,340	2,115,932	182,591	9%
Vendor Services								
Graduation Expense	-	46	46	100%	276	276	-	0%
Extra-Curricular Activity Events	-	901	901	100%	5,406	5,406	-	0%
Contracted Food Service	38,871	40,935	2,064	5%	432,099	487,854	55,755	11%
Background / Finger Printing	-	83	83	100%	500	500	-	0%
Licenses & Permits	-	1,871	1,871	100%	11,228	11,228	-	0%
Bank Charges & Loan Fees	1,116	2,056	940	46%	12,336	12,336	-	0%
Contracted Custodial Services	48,440	52,320	3,880	7%	313,922	313,922	-	0%
School Resource Officer	2,015	1,102	(913)	-83%	84,712	84,712	-	0%
Total Vendor Services	90,443	99,315	8,872	9%	860,479	916,234	55,755	6%
Administrative Expenses								
Travel / Auto / Meals / Lodging/Airfare	387	2,081	1,694	81%	6,602	14,602	8,000	55%
Board Expenses	-	1,250	1,250	100%	7,500	7,500	-	0%
Dues & Subscriptions	7,247	1,573	(5,674)	-361%	9,437	9,437	-	0%
Printing & Copying	1,200	325	(875)	-269%	1,952	1,952	-	0%
Office Supplies	6,995	4,318	(2,677)	-62%	10,907	25,907	15,000	58%
Medical Supplies	295	876	581	66%	5,258	5,258	-	0%
In-house Food Service	-	523	523	100%	3,137	3,137	-	0%
Total Administrative Services	16,124	10,946	(5,178)	-47%	44,792	67,792	23,000	34%

MSE-Mevers School of Excellence (Rollup)
Preliminary Actual vs. Budget Variance Analysis
For the Period Ended August 31, 2024

	YTD Actual	YTD Budget	Variance	% Variance	Annual Fest	Annual Budget	\$ Variance	% Variance
Instruction Expense								
Instructional Licenses	6,410	11,533	5,123	44%	77,076	91,767	14,691	16%
Consumable Instr. Supplies & Equip.-Students	12,641	13,500	859	6%	34,070	89,577	55,507	62%
Consumable Instr. Supplies & Equip.-Teachers	1,725	3,333	1,609	48%	10,000	10,000	-	0%
Testing Materials	-	0	-	0%	12,000	12,000	-	0%
Total Instruction Expense	20,776	28,367	7,591	27%	133,146	203,344	70,198	35%
Other Operating Expenses								
Telephone/Internet/Cable/Satellite	26,711	24,788	(1,923)	-8%	148,726	148,726	-	0%
Postage & Express Mail	191	147	(44)	-30%	883	883	-	0%
Electricity & Natural Gas	21,487	18,394	(3,093)	-17%	110,364	110,364	-	0%
Water & Sewer	1,068	1,770	702	40%	10,617	10,617	-	0%
Waste Disposal	6,376	7,484	1,109	15%	44,906	44,906	-	0%
Pest Control	1,774	487	(1,287)	-264%	2,920	2,920	-	0%
Building Repairs & Maintenance	30,655	32,873	2,218	7%	299,240	299,240	-	0%
Equipment Repairs & Maintenance	-	473	473	100%	2,837	2,837	-	0%
Personal Property Tax	-	897	897	100%	5,380	5,380	-	0%
Miscellaneous Expenses	375	595	220	37%	3,568	3,568	-	0%
Total Other Operating Expenses	88,636	87,907	(729)	-1%	629,442	629,442	-	0%
Fixed Expenses								
Office Equipment - Leasing Expense	5,464	4,949	(514)	-10%	29,697	29,697	-	0%
Property & Liability Insurance	14,105	14,105	-	0%	73,687	73,687	-	0%
Total Fixed Expenses	19,568	19,055	(514)	-3%	103,384	103,384	-	0%
TOTAL EXPENSES	1,099,652	1,156,334	56,682	5%	8,419,355	9,051,831	632,476	7%
Operating Surplus/(Deficit)	644,386	581,761	62,625	11%	1,484,751	1,880,614	(395,863)	-21%
Non-Operating Expenses								
Capital Expenditures (NonCap)	4,855	-	(4,855)	-100%	4,855	-	(4,855)	-100%
Capital Expenditures (Capitalized)	54,522	57,796	3,274	6%	65,287	70,141	4,855	7%
Other Financing Activities - Uses								
Interest Expense	284,668	284,668	-	0%	1,722,098	1,722,098	-	0%
CHANGE IN FUND BALANCE	300,341	239,297	61,044	26%	(307,488)	88,375	(395,863)	-448%

**MSE-Mevers School of Excellence
Balance Sheet (Unaudited)
For the Period Ended August 31, 2024**

ASSETS

Cash	
Operating Account	2,293,476
Principal Account	1,464
Total Cash	2,294,940
Accounts Receivable	
Due from Schools	5,000
Due from Other Business Unites	40,521
AR Reimbursements	57,934
Due from Foundation	1,000
Due From Other Gov't Agencies	24,505
Total Receivables	128,961
Reserves	250,000
Prepaid Expenses	
Prepaid Other	1,449
Total Prepaid Expenses	1,449
Deposits and Other Assets	
Deposits	28,835
Total Deposits and Other Assets	28,835
Total Assets	\$2,704,185

LIABILITIES AND FUND BALANCE

Liabilities	
Accounts Payable - Trade	170,414
Wages, Benefits and Taxes Payable	201,407
Other Accrued Expense	137,143
Total Liabilities	508,964
Fund Balance Prior Year	
Unreserved Fund Balance (unaudited / Preliminary)	1,894,881
Total Fund Balance Prior Year	1,894,881
Fund Balance Current Year	
Net Income	300,341
Total Fund Balance Current Year	300,341
Total Fund Balance	2,195,222
Total Liabilities and Fund Balance	\$2,704,185

BPA-Berkeley Preparatory Academy
Preliminary Actual vs Budget Variance Analysis
For the Period Ended August 31, 2024

	YTD				Forecast vs Budget			
	Actual	Budget	\$ Variance	% Variance	Annual Forecast	Annual Budget	\$ Variance	% Variance
ENROLLMENT (per school)	765	780	(15)	-2%	765	780	(15)	-2%
ENROLLMENT (per funding source)	777	780	(3)	100%	-	-	-	0%
RATE PER STUDENT	11,563	11,342	221	2%	11,563	11,342	221	2%
REVENUES								
State Capitation / Student	1,513,202	1,474,422	38,780	3%	8,845,542	8,846,534	(992)	0%
Title II	-	-	-	0%	27,513	18,500	9,013	49%
Priority Funding	71,500	54,009	17,491	32%	71,500	54,009	17,491	32%
IDEA	-	-	-	0%	137,177	83,000	54,177	65%
Total Earned Capitation	1,584,702	1,528,431	56,271	4%	9,081,732	9,002,043	79,689	1%
Food Service Revenue	30,857	31,224	(367)	-1%	367,485	374,691	(7,206)	-2%
Before and Aftercare Revenue	18,753	16,349	2,404	15%	192,420	196,193	(3,773)	-2%
Miscellaneous Income	7,514	7,514	-	0%	30,916	30,916	-	0%
TOTAL REVENUES	1,641,826	1,583,519	58,308	4%	9,672,553	9,603,843	68,710	1%
EXPENSES								
Cost of Compensation	503,945	504,377	433	0%	4,725,290	4,671,200	(54,091)	-100%
Professional Services	290,327	299,926	9,599	3%	1,833,373	1,818,056	(15,318)	-100%
Vendor Services	76,697	69,505	(7,192)	-9%	576,001	582,362	6,361	-100%
Administrative Expenses	16,953	18,324	1,372	8%	65,495	65,495	-	-100%
Instruction Expense	65,293	67,283	1,990	3%	208,631	191,140	(17,491)	-100%
Other Operating Expenses	60,867	72,884	12,017	20%	437,304	437,304	-	-100%
Fixed Expenses	19,084	19,988	904	5%	66,227	66,227	-	-100%
TOTAL EXPENSES	1,033,166	1,052,287	19,123	2%	7,912,321	7,831,783	(80,539)	-100%
Operating Cash Surplus/(Deficit)	608,660	531,231	77,429	15%	1,760,232	1,772,060	(11,828)	-1%
Capital Expenditures (Capitalized)	97,592	100,263	2,670	3%	118,432	121,172	2,740	-100%
Debt Repayments	271,253	257,478	(13,775)	-5%	1,527,506	1,518,921	(8,585)	-100%
CHANGE IN FUND BALANCE	237,074	173,490	63,584	37%	111,554	131,967	(20,413)	-15%

BPA-Berkeley Preparatory Academy (Rollup)
Preliminary Actual vs. Budget Variance Analysis
For the Period Ended August 31, 2024

	YTD	YTD	Variance	%	Forecast vs			
	Actual	Budget		Variance	Budget	Annual	Annual Budget	Budget
					Forecast		\$ Variance	Variance
ENROLLMENT (per school's record)	765	780	(15)	-2%	765	780	(15)	-2%
ENROLLMENT (per funding source)	777	-	777	100%	-	-	-	0%
RATE PER STUDENT	11,563	\$ 11,342	\$ 221	2%	11,563	\$ 11,342	\$ 221	2%
REVENUES								
Earned Capitation								
State/Local Per Student Funding	\$ 1,513,202	1,474,422	\$ 38,780	3%	8,845,542	\$ 8,846,534	\$ (992)	0%
Title II	-	-	-	0%	27,513	18,500	9,013	49%
Priority Funding	71,500	54,009	17,491	32%	71,500	54,009	17,491	32%
IDEA	-	-	-	0%	137,177	83,000	54,177	65%
Total Earned Capitation	1,584,702	1,528,431	56,271	4%	9,081,732	9,002,043	79,689	1%
Food Service Revenue	30,857	31,224	(367)	-1%	367,485	374,691	(7,206)	-2%
Before and Aftercare Revenue	18,753	16,349	2,404	15%	192,420	196,193	(3,773)	-2%
Miscellaneous Income	7,514	7,514	-	0%	30,916	30,916	-	0%
TOTAL REVENUES	1,641,826	1,583,519	58,307	4%	9,672,553	9,603,843	68,710	1%
EXPENSES								
Cost of Compensation								
School Leadership	19,885	27,201	7,315	27%	146,972	165,214	18,242	11%
Administrative	40,879	34,382	(6,497)	-19%	226,200	219,099	(7,101)	-3%
Teachers	206,661	184,299	(22,362)	-12%	1,914,364	1,886,713	(27,651)	-1%
ESE/Special Education	46,235	51,139	4,905	10%	519,568	499,991	(19,577)	-4%
Resource Teachers	22,651	23,985	1,334	6%	222,067	222,166	99	0%
Guidance	5,271	8,446	3,175	38%	49,437	51,238	1,800	4%
Other Support	12,769	22,651	9,882	44%	218,845	249,159	30,314	12%
Aftercare	8,956	7,456	(1,500)	-20%	102,879	101,079	(1,800)	-2%
Nurse	6,121	5,645	(476)	-8%	53,639	54,358	718	1%
Tutoring	-	2,000	2,000	100%	18,000	20,000	2,000	10%
IT Support	8,365	10,135	1,770	17%	58,365	61,485	3,120	5%
Bonuses	-	-	-	0%	24,757	24,757	-	0%
Stipends Grant Funding	14,682	14,167	(515)	-4%	57,000	55,000	(2,000)	-4%
Contracted SPED - Instruction	24,600	41,000	16,400	40%	465,117	420,000	(45,117)	-11%
Total Taxes & Benefits	86,870	71,872	(14,998)	-21%	648,078	640,941	(7,137)	-1%
Total Cost of Compensation	503,945	504,377	433	0%	4,725,290	4,671,200	(54,091)	-1%

BPA-Berkeley Preparatory Academy (Rollup)
Preliminary Actual vs. Budget Variance Analysis
For the Period Ended August 31, 2024

	YTD	YTD	Variance	%	Forecast vs			
	Actual	Budget		Variance	Budget	Annual	Annual Budget	\$ Variance
					Forecast			Variance
Professional Services								
Legal Fees	-	3,333	3,333	100%	20,000	20,000	-	0%
Accounting Services - Audit	-	2,250	2,250	100%	13,500	13,500	-	0%
Outside Staff Development	700	3,421	2,721	80%	46,039	39,026	(7,013)	-18%
Personnel Management	48,019	48,019	-	0%	290,174	288,115	(2,059)	-1%
Finance & Accounting Services	31,213	31,212	-	0%	193,448	187,275	(6,174)	-3%
Educational Intellectual Property	64,826	64,826	-	0%	386,905	388,956	2,051	1%
Procurement/Vendor Management	16,807	16,807	-	0%	96,725	100,840	4,115	4%
Support Center General Overhead	79,232	79,232	-	0%	483,630	475,390	(8,240)	-2%
Computer Service Fees	17,273	17,355	82	0%	102,128	104,130	2,003	2%
Fee to Charter Institute at Erskine	29,952	29,488	(464)	-2%	176,931	176,931	-	0%
Advertising/Marketing Exp	2,306	3,888	1,582	41%	23,328	23,328	-	0%
Staff Recruitment	-	94	94	100%	565	565	-	0%
Total Professional Services	290,327	299,926	9,599	3%	1,833,373	1,818,056	(15,318)	-1%
Vendor Services								
Extra-Curricular Activity Events	1,817	1,167	(650)	-56%	6,999	6,999	-	0%
Contracted Food Service	37,371	27,570	(9,801)	-36%	324,394	330,755	6,361	2%
Background / Finger Printing	-	167	167	100%	1,000	1,000	-	0%
Drug Testing Fees	-	83	83	100%	500	500	-	0%
Licenses & Permits	-	251	251	100%	1,504	1,504	-	0%
Bank Charges & Loan Fees	112	1,038	927	89%	6,229	6,229	-	0%
Contracted Custodial Services	35,595	37,712	2,118	6%	226,272	226,272	-	0%
Contracted Security	1,803	1,517	(286)	-19%	9,103	9,103	-	0%
Total Vendor Services	76,697	69,505	(7,192)	-10%	576,001	582,362	6,361	1%
Administrative Expenses								
Travel / Auto / Meals / Lodging/Airfare	757	2,810	2,053	73%	17,499	17,499	-	0%
Board Expenses	-	1,356	1,356	100%	7,500	7,500	-	0%
Dues & Subscriptions	7,737	2,310	(5,428)	-235%	13,857	13,857	-	0%
Printing & Copying	408	333	(75)	-23%	2,000	2,000	-	0%
Office Supplies	7,729	8,879	1,150	13%	8,879	8,879	-	0%
Medical Supplies	321	1,728	1,407	81%	10,370	10,370	-	0%
Student Uniform Expense	-	377	377	100%	2,263	2,263	-	0%
In-house Food Service	-	531	531	100%	3,127	3,127	-	0%
Total Administrative Services	16,953	18,324	1,372	7%	65,495	65,495	-	0%

BPA-Berkeley Preparatory Academy (Rollup)
Preliminary Actual vs. Budget Variance Analysis
For the Period Ended August 31, 2024

	YTD	YTD	Variance	%	Forecast vs			
	Actual	Budget		Variance	Budget	Annual	Annual	%
					Forecast	Budget	\$ Variance	Variance
Instruction Expense								
Instructional Licenses	37,865	40,050	2,185	5%	102,591	85,100.00	(17,491)	-21%
Consumable Instr. Supplies & Equip.-Students	9,951	21,900	11,949	55%	74,596	74,596.00	-	0%
Consumable Instr. Supplies & Equip.-Teachers	17,478	5,333	(12,145)	-228%	21,444	21,443.77	-	0%
Testing Materials	-	-	-	0%	10,000	10,000	-	0%
Total Instruction Expense	65,293	67,283	1,990	3%	208,631	191,140	(17,491)	-9%
Other Operating Expenses								
Telephone/Internet/Cable/Satellite	6,615	5,416	(1,199)	-22%	32,498	32,498	-	0%
Postage & Express Mail	120	238	118	50%	1,430	1,430	-	0%
Electricity & Natural Gas	15,393	17,121	1,728	10%	102,729	102,729	-	0%
Water & Sewer	45	1,460	1,415	97%	8,760	8,760	-	0%
Waste Disposal	6,376	8,495	2,120	25%	50,972	50,972	-	0%
Pest Control	1,774	307	(1,467)	-478%	1,840	1,840	-	0%
Building Repairs & Maintenance	30,545	39,846	9,301	23%	239,075	239,075	-	0%
Total Other Operating Expenses	60,867	72,884	12,017	16%	437,304	437,304	-	0%
Fixed Expenses								
Office Equipment - Leasing Expense	2,456	3,360	904	27%	20,160	20,160	-	0%
Property & Liability Insurance	16,628	16,628	-	0%	46,067	46,067	-	0%
Total Fixed Expenses	19,084	19,988	904	5%	66,227	66,227	-	0%
TOTAL EXPENSES	1,033,166	1,052,287	19,122	2%	7,912,321	7,831,783	(80,539)	-1%
Operating Surplus/(Deficit)	608,660	531,231	77,429	15%	1,760,232	1,772,060	(11,828)	-1%
Non-Operating Expenses								
Capital Expenditures (NonCap)	2,740	-	(2,740)	-100%	2,740	-	(2,740)	-100%
Capital Expenditures (Capitalized)	97,592	100,263	2,670	3%	118,432	121,172	2,740	2%
Other Financing Activities - Uses								
Interest Expense	233,349	232,262	(1,087)	0%	1,391,194	1,390,543	(651)	0%
Repayment of Long-Term Debt	37,905	25,216	(12,688)	-50%	136,312	128,378	(7,934)	-6%
CHANGE IN FUND BALANCE	\$ 237,074	\$ 173,490	\$ 63,584	37%	\$ 111,554	\$ 131,967	\$ (20,413)	-15%

BPA-Berkeley Preparatory Academy
Balance Sheet (Unaudited)
For the Period Ended August 31, 2024

ASSETS

Cash	
Operating Account	\$ 2,187,368
Principal Account	522
Total Cash	\$ 2,187,890
Accounts Receivable	
Other Receivables	\$ 72,308
Rent Receivable	13,775
Due From Schools	2,576
Total Receivables	\$ 88,660
Reserves	\$ 250,000
Prepaid Expenses	
Prepaid Insurance	\$ 1,331
Prepaid Other	1,583
Total Prepaid Expenses	\$ 2,914
Deposits and Other Assets	
Other Deposits	\$ 700
Total Deposits and Other Assets	\$ 700
Total Assets	\$ 2,530,164

LIABILITIES AND FUND BALANCE

Liabilities	
Accounts Payable	\$ 181,703
Wages, Benefits and Taxes Payable	157,858
Other Accrued Expense	117,274
Business Units	70,616
Total Liabilities	\$ 527,451
Fund Balance Prior Year	
Ending Fund Balance June 2023	\$ 1,172,689
Unreserved Fund Balance (unaudited)	592,950
Audit Adjustment	-
Total Fund Balance Prior Year	\$ 1,765,639
Fund Balance Current Year	
Preliminary Unreserved Fund Balance	\$ 237,074
Total Fund Balance Current Year	\$ 237,074
Total Fund Balance	\$ 2,002,714
Total Liabilities and Fund Balance	\$ 2,530,164

Model Policy Prohibiting Use of Personal Electronic Devices during the School Day

Purpose

The purpose of this policy is to create a phone-free school environment that fosters a positive learning experience free from electronic distractions. By prohibiting the use of personal electronic devices during the school day, this policy aims to provide an environment that enhances focus and engagement, allowing students to develop the college and career-ready skills outlined in the Profile of the South Carolina Graduate. Students will have more opportunities to engage in meaningful interactions, collaborate with peers, and cultivate the essential skills necessary for success in college, careers, and life.

The Model Policy Prohibiting the Use of Personal Electronic Devices during the School Day has been developed in compliance with the General Appropriations Bill, H. 5100 of 2024, Proviso 1.103.

Proviso 1.103. (SDE: Anti-Bullying/School Safety) To receive state funds allocated for State Aid to Classrooms, a school district shall implement a policy adopted by the State Board of Education that prohibits access to personal electronic communication devices by students during the school day. For purposes of this provision, a personal electronic communication device is considered to be a device not authorized for classroom use by a student, utilized to access the Internet, wi-fi, or cellular telephone signals.

This proviso requires each local school district to adopt a policy adopted by the State Board of Education that prohibits access to personal electronic communication devices by students during the school day. This model policy must be adopted by districts and is applicable to grades kindergarten through twelve for the 2024-2025 school year. The local school board must ensure that this policy is included in the school district's publication of the comprehensive rules, procedures, and standards of conduct for schools and in the student handbook. Administrative support for teachers is critical for this or any policy to be successfully implemented.

School Districts may, but are not required to, publish additional guidance or administrative rules as may be necessary to implement this policy with fidelity. Any previous device or cell phone policies in conflict with this policy are superseded by this model policy.

Model Policy Language

I. Definitions:

- A. "Personal electronic device," hereinafter referred to as "device," means any device utilized to access the internet, wi-fi, cellular telephone signals, or to capture images or video. This includes, but is not limited to, cell phones, smart watches, tablets, and gaming devices.
- B. "Personal Electronic Device accessories," hereinafter referred to as "device accessories," include any wired or wireless accessory or wearable technology that connects to a device and any other accessory commonly used in conjunction with a personal electronic device.

- C. “School day” is defined as the period of time that a student is present on the school campus from their arrival (*i.e.*, tardy bell) until afternoon dismissal at the end of the instructional day. This policy may also apply to school buses, field trips, and athletic events. The applicability of this regulation to these activities will be determined by the school district.
- D. “Access” is defined as viewing, holding, wearing, or otherwise using a device for the purpose of communication, internet access, gaming, recording, or any other function commonly associated with devices. During the school day, devices should be powered off and stored as directed by the school district. Exceptions granted for medical necessity, authorized for classroom use, or other authorized reasons should be in writing and are not considered violations of this definition.
- E. “Authorized for Classroom Use” is defined as the use of a personal electronic device that is explicitly approved by the District Superintendent or his/her designee in writing. The approval must include alignment with a standards-aligned educational objective that cannot be reasonably achieved using district-owned devices. Students must be provided with clear instructions on the appropriate use of devices and ensure that their use aligns with the approved educational objectives. The District Superintendent or his/her designee may revoke approval at any time if it is determined that their use does not meet the intended educational objectives or is causing disruptions.

II. Policy Implementation and Enforcement

- A. During the school day, students are prohibited from accessing their personal electronic devices, unless authorized for classroom use. Students may not wear or access device accessories during the school day. Students must store their devices and device accessories in lockers, backpacks, or otherwise as directed by the school district during the school day. Districts may forbid student possession of devices and device accessories on school property.
- B. If explicitly required by a student’s IEP, Medical Plan, or 504 plan, the student shall be allowed to access their personal electronic device for medically or educationally necessary purposes described and required for administration of the IEP, Medical Plan or 504 plan.
- C. A student who is a member of a volunteer firefighting organization or emergency organization may be authorized to carry a device with written permission from the District Superintendent or his/her designee.
- D. If a student violates the preceding rules during the school day, the student will be subject to progressive consequences in the student code of conduct and disciplinary enforcement procedures.

CEO Support & Evaluation

Key Tasks

- Give and receive feedback against stated goals throughout the year
- Manage end-of-the-year ED Evaluation
- Partner with the ED to document ED Evaluation and next year's goals

What are bylaws?

- Provide the framework for effective governance
- Outline general guidelines for the way the board operates
- Are not intended to delineate operating procedures.
Should provide big picture guidance around the structure and procedures of the board.

Common Mistake: Making the bylaws too specific.

How to use your bylaws?

- Really craft them and understand them
- Too often they are copied from someone else and slapped on as an appendix to your charter in the 11th hour
- Make sure they are not written in dense legalese – they are supposed to be a useful guide to you, you shouldn't need an interpreter
- You should revisit and revise periodically

Committee Composition

Composition

- Always chaired by a board member
- Add members because they bring a skill you need
- Staffed and supported by a member of the senior leadership of the school
- Add non-board members strategically

Size

- Minimum of 3 people on a committee
- Trustees serve on only 1 committee

BUT, what if we don't have enough people???