

**MEETING HELD AT:**

Berkeley Preparatory Academy

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Dr. Stewart Weinberg   President – At Large	x		(A) May 2026
Cheryl Hollis   Vice-President - Mevers	Zoom		(A) May 2025
Brian Williams   Treasurer - BPA	x		(A) May 2025
Brandi VanGordor   Secretary - BPA	x		(E) May 2026
Alicia Patton   Director – At Large	x		(E) May 2025
Simplicia Smith   Director - Mevers	x		(E) May 2025
Dr. Tamara Jackson   Director - WJSE	Zoom		(A) May 2026
Wayne Murphy   Director - WJSE	Zoom		(A) May 2025

**NON-BOARD MEMBERS ATTENDING:**

1. Kenneth Coles, Principal – Mevers School of Excellence
2. Jordan Coward, Principal - Berkeley Preparatory
3. Lisanne Morton, State Finance Director – CSUSA
4. Susan Gibson, SC State Director – CSUSA
5. Carol Aust, Director of External Affairs and Board Governance – CSUSA
6. Stephanie Lowerre, Sr. Financial Analyst – CSUSA
7. Fabien McGill, Principal – Willie Jefferies School of Excellence - Zoom
8. Penny Walcott, State Finance Director, Carolinas – CSUSA

**I. ADMINISTRATIVE**

- CALL TO ORDER  
Pursuant to public notice, Board President, Dr. Stewart Weinberg called the meeting to order at 6:48 P.M.
- ROLL CALL  
Roll call was held, and quorum was established.
- Pledge to the flag.

**II. EXECUTIVE SESSION**

APPROVAL

**MOTION:** Motion was made by Brian and seconded by Alicia to go into executive session to discuss contractual matters at 5:30 P.M.

**MOTION:** Motion was made by Cheryl and seconded by Simplicia to come out of executive session at 6:46 P.M. Motion passed unanimously.

### III. ADMINISTRATIVE

- APPROVAL OF THE AGENDA

- **MOTION:** Motion was made by     Brian     and seconded by     Alicia     to approve the agenda. Motion passed unanimously.

- APPROVAL OF THE APRIL 25, MEETING MINUTES

**MOTION:** Motion was made by     Brian     and seconded by     Simplicia     to approve meeting minutes. Motion passed unanimously.

- ELECTION RESULT FOR BPA.

Stewart shared election result prepared by PCSASC -Brandi VanGordor was elected for another 2 years.

- ELECTION OF OFFICERS

**MOTION:** Motion was made by     Simplicia     and seconded by     Alicia     to appoint. Motion passed unanimously.

### REPORTS

- Susan Gibson, State Director Report

Presented Survey scale results information for both BPA and Mevers for students, parents and staff.

Mrs. Gibson provided grant updates for both MSE & BPA.

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Mr. Coles gave an update on the strategic goals and school report card. 88% retention of students for next years and report is predicted to be average. 64 students away from next year's goal.

- Berkeley Preparatory Academy Principal Report

Mr. Coward gave an update on BPA strategic goals and school report card information. Car loop has been completed. Enrollment of 776 students and 319 on the waiting list. Playground is done.

- Willie Jefferies School of Excellence Principal Report  
Dr. McGill gave an update on WJSE strategic goals including enrollment outreach. They have started to move dirt and student enrollment has increased to 487 students who have been accepted and enrolled. On June 25<sup>th</sup> the school hosted their groundbreaking.

- WJSE hires for 2024-2025

**MOTION:** Motion was made by Brian and seconded by Alicia to approve hiring of Faith Brown, Allison Clark, Zharia Casteal, Chrystal Tina McAfee, Terrance Ocean, Selena Willis and Allan Scarchilli for the 2024-2025 year. Motion passed unanimously.

- Willie Jefferies FY25 Budget  
Reviewed in executive session.

**MOTION:** Motion was made by Brian and seconded by Brandi to approve the WJSE FY25 budget. Motion passed unanimously.

- CSUSA Financials  
The Board was updated on financials for Mevers and BPA schools.

**MOTION:** Motion was made by Brian and seconded by Alicia to approve the Mevers financials for May 2024. Motion passed unanimously.

**MOTION:** Motion was made by Brian and seconded by Brandi to approve the BPA financials May 2024. Motion passed unanimously.

**MOTION:** Motion was made by Brian and seconded by Brandi to approve the Mevers FY25 Budget and increase the board bank credit line from \$2500 to \$7500. Motion passed unanimously.

**MOTION:** Motion was made by Brina and seconded by Brandi to approve the BPA FY Budget and increase the board bank credit line from \$2500 to \$7500. Motion passed unanimously.

#### IV. BOARD DISCUSSION ITEMS

- Berkeley 990  
No action for board review only.

- Purchasing of Uniforms

Cheryl requested information on the process used for the new uniform vendor and if the schools receive any benefits from the sales of the uniforms. Susan advised she would look into it and bring information to the next board meeting.

- BPA/Mevers SPED RFP

**MOTION: Motion was made by Brian\_ and seconded by \_\_ Brandi \_\_\_\_\_ to approve SPED RFP for BPA and Mevers. Motion passed unanimously.**

- Diligent Contract

**MOTION: Motion was made by Brian and seconded by Brandi to approve the president to enter into a contract with Diligent for management of board documents. Motion passed unanimously.**

Stewart advised moving forward since they have three schools; they are like their own management company. The board wants to meet with the three principals on a quarterly basis. He shared that they are looking to manage the agenda and the board meetings will look different moving forward.

## V. PUBLIC COMMENTS

Stephanie Beck provided update on playground and advised she was ending her term as PTC president.

## VI. ADJOURNMENT

**MOTION: Motion was made by Cheryl and seconded by Simplica to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 7:24 P.M.**

### NEXT SPECIAL CALLED BUDGET WORKSHOP:

Thursday, June 27, 2024 @ 6:00 p.m.  
Mevers School of Excellence