

MEETING HELD AT:

Berkeley Preparatory Academy

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Dr. Stewart Weinberg President – At Large	x		May 2026
Cheryl Hollis Vice-President - Mevers	x		May 2025
Brian Williams Treasurer - BPA		x	May 2025
Brandi VanGordor Secretary - BPA	x		May 2024
Alicia Patton Director – At Large	x		May 2025
Simplicia Smith Director - Mevers	x		May 2025
Dr. Tamara Jackson Director - WJSE	x		May 2026
Vacant Director - WJSE			

NON-BOARD MEMBERS ATTENDING:

1. Kenneth Coles, Principal – Mevers School of Excellence
2. Jordan Coward, Principal - Berkeley Preparatory
3. Lisanne Morton, State Finance Director – CSUSA
4. Susan Gibson, SC State Director – CSUSA
5. Carol Aust, Director of External Affairs and Board Governance – CSUSA
6. Stephanie Lowerre, Sr. Financial Analyst – CSUSA
7. Fabien McGill, Principal – Willie Jefferies School of Excellence - Zoom
8. Penny Walcott, State Finance Director, Carolinas – CSUSA

I. ADMINISTRATIVE

- **CALL TO ORDER**
Pursuant to public notice, Board President, Dr. Stewart Weinberg called the meeting to order at 6:34 P.M.
- **ROLL CALL**
Roll call was held, and quorum was established.
- **Pledge to the flag.**

II. EXECUTIVE SESSION

APPROVAL

MOTION: Motion was made by Simplicia and seconded by Cheryl to go into executive session to discuss contractual matters at 5:30 P.M.

MOTION: Motion was made by Cheryl and seconded by Simplicia to come out of executive session at 6:36 P.M. Motion passed unanimously.

III. ADMINISTRATIVE

- APPROVAL OF THE AGENDA
 - **MOTION:** Motion was made by Brandi and seconded by Cheryl to approve the agenda. Motion passed unanimously.
- APPROVAL OF THE MARCH 28 AND APRIL 11, 2024, MEETING MINUTES
 - **MOTION:** Motion was made by Simplicia and seconded by Cheryl to approve meeting minutes. Motion passed unanimously.

IV. SCHOOL PRESENTATION

Berkeley Prep Academy – Mr. Jordan Coward introduced Ms. Brittany Ciullo, SC Reading Coach. She shared that the Sprout program was made possible by a grant from Clemson. Together with 4th grade student Nico Graziano they presented a PowerPoint about the new school garden initiative.

REPORTS

- Susan Gibson, State Director Report
 - Presented PD PowerPoint schedule offered by the national and state teams to the schools. Today's PLA focus was on strategic planning and HR issues for the following year. School walk throughs are done on the same days looking at glow, grows and next steps.
 - Presented MSE enrollment data over the last five years. Cheryl asked for notes related to withdrawals and detailed enrollment data. She requested an understanding of the open house parent participation, how many convert to enrolled students as well as why parents chose Mevers.
 - Mrs. Gibson provided grant updates for both MSE & BPA.
- Mr. Coles gave an update on the strategic goals and school report card. Finished I-Ready on track to meeting our goals. Today was the last day of tutoring for this quarter. Provided staff updates, recent hires, and current enrollment of 807 students.

- Berkeley Preparatory Academy Principal Report
Mr. Coward gave an update on BPA strategic goals and school report card information. Shared highlights from the 8th grade trip to Washington, DC. Parent open house was hosted on April 25, 2024. Enrollment of 776 students and 130 on the waiting list.
- Willie Jefferies School of Excellence Principal Report
Dr. McGill gave an update on WJSE strategic goals including new partnerships. enrollment outreach. School is continuing staff recruitment. Advised 308 students have been accepted and enrolled.
- CSUSA Financials
The Board was updated on financials for Mevers and BPA schools.

MOTION: Motion was made by Cheryl and seconded by Alicia to approve the Mevers financials for March 2024. Motion passed unanimously.

MOTION: Motion was made by Cheryl and seconded by Brandi to approve the BPA financials March 2024. Motion passed unanimously.

MOTION: Motion was made by Cheryl and seconded by Brandi to approve the FY24 amended budget for Mevers not including the security system. Motion passed unanimously.

MOTION: Motion was made by Brandi and seconded by Alicia to approve FY24 amended budget for BPA. Motion passed unanimously.

V. BOARD DISCUSSION ITEMS

- Board Calendar 2024-2025

MOTION: Motion was made by Alicia and seconded by Brandi to approve the 2024-2025 annual board calendar. Motion passed unanimously.

- BPA Auditor Engagement Letter

MOTION: Motion was made by Cheryl and seconded by Brandi to approve the president to sign the BPA auditor engagement letter once received. Motion passed unanimously.

- Mevers Auditor Engagement Letter

MOTION: Motion was made by Alicia and seconded by Brandi to approve Mevers auditor engagement letter. Motion passed unanimously.

- WJSE School hires for 2024-2025

MOTION: Motion was made by Brandi and seconded by Simplicia to approve the hires for school year 2024-2025 Teranesa Bartley, Reading Coach, Cameron King, Physical Education, Ebony Styles, Early Childhood Education. Motion passed unanimously.

- Approval of Verkada security system for Mevers up to \$170,000

Cheryl and Stewart requested the security system be tabled. They would like to receive additional information regarding the RFP and what would be included.

VI. PUBLIC COMMENTS

Stephanie Beck provided an update on the BPA playground and hope to share soon the installation date.

VII. ADJOURNMENT

MOTION: Motion was made by Cheryl and seconded by Brandi to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 7:46 P.M.

NEXT SPECIAL CALLED BUDGET WORKSHOP:

Thursday, May 23, 2024 @ 6:00 p.m.
Mevers School of Excellence