

MEETING HELD AT:

Berkeley Preparatory Academy

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Dr. Stewart Weinberg President	x		May 2024
Cheryl Hollis Vice-President	x		May 2025
Brian Williams Treasurer	x		May 2025
Brandi VanGordor Secretary	x		May 2024
Alicia Patton Director	x		May 2025
Simplicia Smith Director	Zoom		May 2025
Dr. Tamara Jackson Director	Zoom		May 2024

NON-BOARD MEMBERS ATTENDING:

1. Kenneth Coles, Principal – Mevers School of Excellence
2. Jordan Coward, Principal - Berkeley Preparatory
3. Lisanne Morton, State Finance Director – CSUSA
4. Susan Gibson, SC State Director – CSUSA
5. Carol Aust, Director of External Affairs and Board Governance – CSUSA
6. Stephanie Lowerre, Sr. Financial Analyst – CSUSA
7. Fabien McGill, Principal – Willie Jefferies School of Excellence
8. Penny Walcott, State Finance Director- CSUSA

I. ADMINISTRATIVE

- **CALL TO ORDER**
Pursuant to public notice, Board President, Dr. Stewart Weinberg called the meeting to order at 6:48 P.M. Dr. Tamara Jackson joined for executive session only.
- **ROLL CALL**
Roll call was held, and quorum was established.
- Pledge to the flag.

II. EXECUTIVE SESSION

APPROVAL

MOTION: Motion was made by Brian and seconded by Alicia to go into executive session to discuss contractual matters at 5:30 P.M.

MOTION: Motion was made by Cheryl and seconded by Brandi to come out of executive session at 6:42 P.M. Motion passed unanimously.

III. ADMINISTRATIVE

- APPROVAL OF THE AGENDA
 - **MOTION:** Motion was made by Cheryl and seconded by Brian to approve the agenda. Motion passed unanimously.
- APPROVAL OF THE JANUARY 25, 2024, MEETING MINUTES
 - **MOTION:** Motion was made by Cheryl and seconded by Brandi to approve meeting minutes. Motion passed unanimously.

IV. SCHOOL PRESENTATION

Berkeley Preparatory Academy school presentation. Mr. Coward shared information on the new book vending machine from bookvending.com. Students will receive a coin to use on their birthday to select one. Brian got to try using a coin and select a book.

V. REPORTS

- Susan Gibson, State Director Report

Mrs. Gibson provided grant updates for both MSE & BPA.

Mrs. Susan Gibson presented a PowerPoint on this year's winter assessment data for both BPA and Mevers. Susan promised she would bring back growth data to share at the next board meeting. Brandi asked the principals to focusing on high achieving students to get the points from them.

- Mevers School of Excellence Principal Report
 - Mr. Coles gave an update on the strategic goals and social media outreach. He advised 150 signed up for early morning tutoring starting at 7am. 807 students are enrolled. 650 students are registered for 2024-2025 and 40 current families are pending. Cheryl complimented the social media efforts.
- Berkeley Preparatory Academy Principal Report
 - Mr. Coward gave an update on BPA strategic goals and intervention focus. Only 10 students have not completed their intent to return form. For next year 776 students are enrolled and 141 are waiting listed. Theater students will perform Beauty and the Beast on May 9 and 10, 2024.

- Willie Jefferies School of Excellence Principal Report
Dr. McGill gave an update on WJSE strategic goals including enrollment outreach goals to increase enrollment. Provided an update enrollment outreach plan and teacher hiring. 183 applications have been received. School is hosting first annual enrollment fair on February 24, 2024.
- CSUSA Financials
The Board was updated on financials for Mevers and BPA

MOTION: Motion was made by Brian and seconded by Cheryl to approve the Mevers financials for January 2024. Motion passed unanimously.

MOTION: Motion was made by Brian and seconded by Brandi to approve the BPA financials for January 2024. Motion passed unanimously.

VI. BOARD DISCUSSION ITEMS

- Salaries Schedule for BPA/Mevers

MOTION: Motion was made by Brandi and seconded by Cheryl to a match the salary schedule of the surrounding districts. Motion passed unanimously.

- BPA Pavement Extension
Mrs. Gibson presented the 3 quotes.
- **MOTION:** Motion was made by Cheryl and seconded by Alicia to approve Holy City Paving contingent on Susan verifying the quoted cost for the length of the pavement. Motion passed unanimously.
- WJSE Lease

MOTION: Motion was made by Brandi and seconded by Brian to approve the president to sign the lease with Performance Charter Development Company. Motion passed unanimously.

- WJSE PEBA
- **MOTION:** Motion was made by Brian and seconded by A to approve participating in PEBA. Motion passed unanimously.

- E3 Safety App Information
Dr. McGill presented information on company.

MOTION: Motion was made by Alicia and seconded by Brandi to approve E3 Safety App. Motion passed unanimously.

- WJSE School Calendar

MOTION: Motion was made by Cheryl and seconded by Simplicia to approve the 2024-2025 school calendar for WJSE. Motion passed unanimously.

- WJSE Staff Appointments

MOTION: Motion was made by Brian and seconded by Brandi to approve the appointment of Christina Brewington and Vonda Wilson for 2023-2024 contractual partnership and to hire full-time LaToya Johnson, Simone Young, Jalia Brown, Christian Brewington and Justine for 2024-2025. Motion passed unanimously.

VII. PUBLIC COMMENTS

Stephanie Beck provided an update on the BPA playground.

VIII. ADJOURNMENT

MOTION: Motion was made by Cheryl and seconded by Brandi to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 7:59 P.M.

NEXT REGULAR MEETING:

Thursday, March 28, 2024 @ 6:00 p.m.
Mevers School of Excellence

RE: Agenda and Board Meeting Minutes

- INFORMATIONAL
- FOR DISCUSSION
- FOR ACTION

NOTES:

The following items are submitted for approval:

- Meeting agenda for March 28, 2024
- Approval of for February 22, meeting minutes