

MEETING HELD AT:

Meyers School of Excellence

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Dr. Stewart Weinberg President	x		May 2024
Cheryl Hollis Vice-President	x		May 2025
Brian Williams Treasurer	x		May 2025
Brandi VanGordor Secretary	Zoom		May 2024
Alicia Patton Director	x		May 2025
Simplicia Smith Director	x		May 2025
Dr. Tamara Jackson Director	Zoom		May 2024

NON-BOARD MEMBERS ATTENDING:

1. Kenneth Coles, Principal – Meyers School of Excellence
2. Jordan Coward, Principal - Berkeley Preparatory
3. Lisanne Morton, State Finance Director – CSUSA
4. Susan Gibson, SC State Director – CSUSA
5. Carol Aust, Director of External Affairs and Board Governance – CSUSA
6. Stephanie Lowerre, Sr. Financial Analyst – CSUSA
7. Fabien McGill, Principal – Willie Jefferies School of Excellence
8. Timothy Tucker, II, Music and Chorus Teacher – Meyers School of Excellence
9. Penny Walcott, State Finance Director, Carolinas - CSUSA

I. ADMINISTRATIVE

- **CALL TO ORDER**
Pursuant to public notice, Board President, Dr. Stewart Weinberg called the meeting to order at 6:49 P.M.
- **ROLL CALL**
Roll call was held, and quorum was established.
- **Pledge to the flag.**

II. EXECUTIVE SESSION

APPROVAL

MOTION: Motion was made by Simplicia and seconded by Alicia to go into executive session to discuss contractual matters at 5:00 P.M.

MOTION: Motion was made by Brian and seconded by Alicia to come out of executive session at 6:46 P.M. Motion passed unanimously.

III. ADMINISTRATIVE

- APPROVAL OF THE AGENDA
 - **MOTION:** Motion was made by Brian and seconded by Brandi to approve the agenda. Motion passed unanimously.
- APPROVAL OF THE NOVEMBER 16 AND DECEMBER 12, 2023, MEETING MINUTES
 - **MOTION:** Motion was made by Cheryl and seconded by Brian to approve meeting minutes. Motion passed unanimously.

IV. SCHOOL PRESENTATION

Mevers School of Excellence school presentation. Mr. Coles introduced Mr. Timothy Tucker, II MSE elementary music and chorus teacher. Mr. Tucker presented a PowerPoint featuring students and the music focus by grade.

V. REPORTS

- Susan Gibson, State Director Report

Presented the fall school survey data for each school.

Mrs. Gibson provided grant updates for both MSE & BPA and that the P&I grant is still outstanding for BPA.

- Mevers School of Excellence Principal Report
 - Mr. Coles gave an update on the strategic goals and shared the iReady test data information. He advised tutoring offerings would be expanded starting at the end of February and shared that a smart pass program was implemented - only 6 students in middle school can leave the classroom at the same time. 825 students are enrolled.

Cheryl asked Coles what kind of feedback he has received on the smart pass. He shared he has received positive feedback from faculty.

Brian asked CSUSA to expand the marking and promotion efforts on the ground for Mevers school to the new communities and development since the school is down 115 students. Brian offered to help if needed.

Cheryl requested the intent to turn form include promotion material of what will happen the following school year. Asked Mr. Coles to bring requests to the board if he needs anything.

- Berkeley Preparatory Academy Principal Report
Mr. Coward gave an update on BPA strategic goals. He shared that they had received very positive feedback from students regarding the new program offerings including sports. Enrollment of 775 students and 167 on the waiting list.

Stewart requested to receive an update on the intent to return forms numbers at the February meeting. Mr. Coward advised he is assisting with parent follow up for students who have not returned their form.

Stewart and Brian requested the principals ask staff and students to elaborate on the survey questions regarding the local decision making.

- Willie Jefferies School of Excellence Principal Report
Dr. McGill gave an update on WJSE strategic goals including enrollment outreach. Started staff recruitment. Enrollment started in October and will end in February. Provided an update on open enrollment road trips. Advised 137 applications have now been received. Has received 10 teacher applications.

MOTION: Motion was made by Brian and seconded by Cheryl to approve the salary range between \$45-\$65,000 with the average being \$55,000. Motion passed unanimously.

MOTION: Motion was made by Brian and seconded by Alicia to appoint Larryawna Brown, La'Aysha Jones, Marcus Ford, Tonya Yarbrough, Allison Sabb-Glenn for 23-24 school year hires. Larryawna Brown, La'Aysha Jones, Marcus Ford, Tonya Yarbrough, Allison Sabb-Glenn for 24-25 school year hires . Motion passed unanimously.

MOTION: Motion was made by Cheryl and seconded by Brian to authorize the board chair to assist the administration with finalizing the school calendar for staff and students. August 5th is the first day of school for students. Motion passed unanimously.

MOTION: Motion was made by Brian and seconded by Simplicia to approve the agreement with Solutions for the Greater Good for fundraising consulting for Willie Jeffries School of Excellence. Motion passed unanimously.

- CSUSA Financials

The Board was updated on financials for both schools.

MOTION: Motion was made by Brian and seconded by Cheryl to approve the Mevers financials for December 2023. Motion passed unanimously.

MOTION: Motion was made by Brian and seconded by Simplicia to approve the BPA financials December 2023. Motion passed unanimously.

VI. BOARD DISCUSSION ITEMS

- School Calendar

MOTION: Motion was made by Brian and seconded by Alicia to approve option 3 school calendar for school year 2024-2025 for both BPA and Mevers with the ability to change spring break to match the Berkeley County School District. Motion passed unanimously.

- Expand road at Berkeley Prep Academy

Susan Gibson advised she has received one quote for \$145,000 and more are expected. She will bring all quotes next month.

VII. PUBLIC COMMENTS

Stephanie Beck provided an update on the BPA playground. The playground has been ordered. She suggested the school host a recorded town hall with parents for BPA to promote the school. Book swap has been implemented at BPA. PTC meeting was moved to Zoom and Mr. Coward was able to join the meeting.

VIII. ADJOURNMENT

MOTION: Motion was made by Cheryl and seconded by Simplicia to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 8:14 P.M.

NEXT REGUALR MEETING:

Thursday, February 22, 2024 @ 6:00 p.m.
Berkeley Preparatory Academy