

**MEETING HELD AT:**

Meyers School of Excellence

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Dr. Stewart Weinberg   President	x		May 2024
Cheryl Hollis   Vice-President	x		May 2025
Brian Williams   Treasurer	x		May 2025
Brandi VanGordor   Secretary	Zoom		May 2024
Alicia Patton   Director	Zoom		May 2025
Simplicia Smith   Director	x		May 2025
Dr. Tamara Jackson   Director	Zoom		May 2024

**NON-BOARD MEMBERS ATTENDING:**

1. Kenneth Coles, Principal – Meyers School of Excellence
2. Jessica Bellflower, Principal - Berkeley Preparatory
3. Lisanne Morton, State Finance Director – CSUSA
4. Susan Gibson, Interim State Director – CSUSA
5. Carol Aust, Director of External Relations and Board Governance – CSUSA
6. Penny Walcott, Finance & Accounting Manager- CSUSA
7. Stephanie Lowerre, Sr. Financial Analyst – CSUSA
8. Fabien McGill, Principal – Willie Jefferies School of Excellence
9. Aletha Bryant-Dixon, – Willie Jefferies School of Excellence

**I. ADMINISTRATIVE**

- **CALL TO ORDER**  
Pursuant to public notice, Board President, Dr. Stewart Weinberg called the meeting to order at 6:30 P.M.
- **ROLL CALL**  
Roll call was held, and quorum was established.
- **Pledge to the flag.**

**II. EXECUTIVE SESSION**

**APPROVAL**

**MOTION:** Motion was made by Cheryl and seconded by Brian to go into executive session to discuss contractual matters and survey results at 6:00 P.M.

**MOTION:** Motion was made by Brian and seconded by Brandi to come out of executive session at 6:24 P.M. Motion passed unanimously.

### III. ADMINISTRATIVE

- APPROVAL OF THE AGENDA
  - **MOTION:** Motion was made by Brian and seconded by Tammy to approve the agenda. Motion passed unanimously.
- APPROVAL OF THE JUNE 22 AND JULY 14, 2023, MEETING MINUTES

**MOTION:** Motion was made by Cheryl and seconded by Brian to approve meeting minutes. Motion passed unanimously.

### IV. REPORTS

- Susan Gibson, Interim State Director Report

Mevers School of Excellence school presentation. Mr. Coles introduced Daniel Kapsalis, music teacher who presented and explained the goals for the music program for the coming year. Mr. Benjamin Bordial, art teacher shared details about the art class and expanding the afterschool program to include art club with community projects like murals and offer art Sonia to the families. Mr. Bordial shared he used to host Lego Robotics at his previous school and would like to offer it as an afterschool program here.

Mr Coles updated the board on the meeting with the Berkeley Chief of Police regarding student drop off and pick off. Mr. Coles shared strategies to alleviate traffic issues.

Cheryl shared positive social media highlights she has seen for Mevers and BPA.

- Mevers School of Excellence Principal Report  
Mr. Coles gave an update on the strategic goals and surveys and shared details from the first two weeks of school. Explained success time and the successful launch of the program. Highlighted upcoming events at the school for the month of September and athletic programs offered at the school. Shared one teacher resigned on the first day of school and teacher vacancies as well as staff updates, recent hires, and enrollment of 984 students.

- Berkeley Preparatory Academy Principal Report  
Mrs. Bellflower gave an update on BPA strategic goals and survey results. Provided update on the playground and OSF requires an engineer for the projected. It will take ten to twelve weeks to deliver the playground and 7 days to install it. The board requested Mrs. Bellflower share the type of engineer that is needed. Highlighted successes from the first two weeks of school. Provided updates on recent hires, and enrollment of 821 and 269 are waitlisted. Looking at creating a competitive basketball team for the boys this fall. Highlighted upcoming events at the school for the month of September included a blood drive. If 30 people donate, the school will receive \$500.
- Willie Jefferies School of Excellence Principal Report  
Mr. McGill gave an update on WJSE strategic goals including enrollment outreach and events planned in the coming month. Provided hiring update for this spring. Working on creating a positive community presence. Building will break ground in November. Open enrollment will run from October to February. Finding a transportation solution is still a focus. Introduced Aletha Bryant-Dixon and the positive contribution she has made.

Mrs. Gibson provided grant updates for both MSE & BPA and that the P&I grant is still outstanding for BPA.

Provided class size data and student enrollment data for BPA and Mevers. Both schools have been contacting parents if students have not been attending school. Transportation is the reason why people have withdrawn students. Explained how middle school students do not stay together with their cohort due to each student's ILP.

Mrs. Bellflower shared she has had a meeting with Military Coalition regarding how to better serve military families.

Testing Calendar deferred until next month.

- CSUSA Financials  
The Board was updated on financials for both schools.

**MOTION:** Motion was made by   Brian   and seconded by   Cheryl   to approve the Mevers financials for July 2023. Motion passed unanimously.

**MOTION:** Motion was made by   Brian   and seconded by   Simplicia   to approve the BPA financials July 2023. Motion passed unanimously.

**MOTION:** Motion was made by   Brian   and seconded by   Brandi   to approve the amended FY24 budget. Motion passed unanimously.

**V. BOARD DISCUSSION ITEMS**

- South State Bank Transfer and Credit Line

**MOTION:** Motion was made by Brian and seconded by Simplicia to Authorize the president to transfer \$750,000 from reserves to a CD at South State Bank to be used for a line of credit. In addition, authorize the president to sign for use of the line of credit for expenses related to Willie Jeffries School of Excellence. Motion passed unanimously.

**VI. PUBLIC COMMENTS**

**VII. ADJOURNMENT**

**MOTION:** Motion was made by Cheryl and seconded by Alicia to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 7:43 P.M.

**NEXT REGUALR MEETING:**

Thursday, September 28, 2023 @ 6:00 p.m.  
Berkeley Preparatory Academy

## Mevers school of Excellence and Berkeley Preparatory Academy Reports

- INFORMATIONAL**
- FOR DISCUSSION**
- FOR ACTION**

### **NOTES:**

The interim state director will provide grant, school updates and information on BPA and MSE.