



MEETING HELD AT:

Mevers School of Excellence

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Dr. Stewart Weinberg President	x		May 2024
Cheryl Hollis Vice-President	x		May 2025
Brian Williams Treasurer	x		May 2025
Brandi VanGordor Secretary	Zoom		May 2024
Alicia Patton Director	Zoom		May 2025
Simplicia Smith Director	x		May 2025
Dr. Tamara Jackson Director	Zoom		May 2024

NON-BOARD MEMBERS ATTENDING:

1. Kenneth Coles, Interim Principal – Mevers School of Excellence
2. Jessica Bellflower, Principal - Berkeley Preparatory
3. Lisanne Morton, State Finance Director – CSUSA
4. Susan Gibson, Interim State Director – CSUSA
5. Carol Aust, Director of External Relations and Board Governance – CSUSA
6. Penny Walcott, Finance & Accounting Manager- CSUSA
7. Stephanie Lowerre, Sr. Financial Analyst - CSUSA

I. ADMINISTRATIVE

- **CALL TO ORDER**
Pursuant to public notice, Board President, Dr. Stewart Weinberg called the meeting to order at __6:33 P.M.
- **ROLL CALL**
Roll call was held, and quorum was established.
- Moment of silence instead of pledge.

II. EXECUTIVE SESSION

APPROVAL

MOTION: Motion was made by Alicia and seconded by Brian to go into executive session to discuss contractual matters at 6:00 P.M.

MOTION: Motion was made by Brandi and seconded by Tammy to come out of executive session at 6:31 P.M. Motion passed unanimously.

III. ADMINISTRATIVE

Stewart introduced new board member Simplicia Smith.

- ELECTION OF OFFICERS
 - MOTION: Motion was made by Cheryl and seconded by Brian to elect Stewart as president, Cheryl as vice president, Brian as treasurer and Brandi as secretary. Motion passed unanimously.
- APPROVAL OF THE AGENDA
 - MOTION: Motion was made by Brian and seconded by Brandi to approve the agenda. Motion passed unanimously.
- APPROVAL OF THE MAY 25 AND JUNE 12, 2023, MEETING MINUTES
 - MOTION: Motion was made by Cheryl and seconded by Brandi to approve meeting minutes. Motion passed unanimously.

Stewart shared the \$750K bank loan was approved.

IV. CSUSA REPORTS

- Susan Gibson, Interim State Director Report
- Mevers School of Excellence Principal Report
Mr. Coles gave an update on the strategic goals and surveys. Townhall meetings are scheduled for new and returning parents. Only a few spots remain in kindergarten and 3rd grade. Mr. Coles shared a meeting with the YMCA to expand the sports program. Including staff updates, recent hires, and enrollment of 1019 students. Staff are doing outreach to parents over the summer to confirm enrollment.
- Berkeley Preparatory Academy Principal Report
Mrs. Bellflower gave an update on BPA strategic goals. Focus on PLP for the coming year including data tracking sheets. Each student will be surveyed as well as their parents for the PLP. Great feedback on the special ed program. Provided updates on recent hires, and enrollment of 836 for next year. 357 are waitlisted. Based on surveys students would like to see other opportunities for students. A new program protocol has been implemented.



Mrs. Bellflower shared BPA has lots of new events planned for the coming school year including bingo and parents' nights out around the holiday.

Mrs. Gibson will send list of dates for board members to attend and meet new teachers in august.

Mrs. Gibson provided grant updates for both MSE & BPA.

Invited all board members to attend the 25th annual CSUSA conference, November 8-11, 2023, in Orlando, FL. Information will also be sent via email.

Mrs. Gibson presented the 2022-2023 Wellness Survey Results for both Mevers and BPA.

Mrs. Gibson shared information on the SFS Standards for Success. An observation system for teachers.

- Financials

The Board was updated on financials for both schools by Lisanne Morton.

MOTION: Motion was made by Brian and seconded by Simplicia to approve the Mevers financials for May 2023. Motion passed unanimously.

MOTION: Motion was made by Brian and seconded by Cheryl to approve the BPA financials May 2023. Motion passed unanimously.

V. BOARD DISCUSSION ITEMS

- Solar Energy

Benny Mosiman from Alder Energy Systems presented information on solar system possibilities for Mevers and BPA. Stewart advised the board will visit this again in the fall.

Stewart requested capital improvements be added to the September board meeting agenda.

- Conflict of Interest

In person board members signed the conflict form. Board members who attended via zoom will receive the form via email. Carol requested it be mailed back to her.

- RFP Approval for ABA

MOTION: Motion was made by Brian and seconded by Brandi to approve the presented RFP for Connecting the Bridge ABA. Motion passed unanimously.

- BPA Dismissal/Fire Lane

MOTION: Motion was made by Cheryl and seconded by Brian to allow up to \$45,500 for fire lane road improvement. Motion passed unanimously.

- Marketing for Willie Jeffries

Cheryl shared information about the marketing efforts for Willie Jeffries. 400 students have completed student interest forms.

- Authorize president to transfer \$250,000 from reserves to South State Bank

MOTION: Motion was made by Brian and seconded by Simplicia to authorize the president to transfer up to \$250,000 from reserves to South State Bank. Motion passed unanimously.

- Discussion on Public Comment

The board has received a request that public comment be moved to the beginning of the meeting. Brian advised he would like to keep it as is. Brandi expressed she would like to change it to the beginning of the meeting. Cheryl would like to find another solution for parents to provide feedback to the board more easily. Simplicia shared her opinion on public comment. Cheryl asked that public comments be submitted via a form and the comment(s) can be read out loud during board meeting. Stewart requested CSUSA create a form.

- BPA Playground

Jessica Bellflower shared playground updated together with Stephanie Beck.

MOTION: Motion was made by Brian and seconded by Cheryl to approve a \$6000 transfer from fund balance for the playground project continued on Office School Facility approval if required. Motion passed unanimously.

Stewart requested an emergency payment request from the FY23 budget for the \$6000 needed to order the playground.



VI. PUBLIC COMMENTS

VII. ADJOURNMENT

MOTION: Motion was made by Cheryl and seconded by Simplicia to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 8:16 P.M.

NEXT REGUALR MEETING:

Thursday July 27, 2023 @ 6:00 p.m.
Berkeley Preparatory Academy

A handwritten signature in black ink, appearing to read "Françoise Gendron". The signature is written in a fluid, cursive style.