



**MEETING HELD AT:**

Mevers School of Excellence  
 7740 Henry E. Brown Blvd.  
 Goose Creek, SC 29445

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Stewart Weinberg   President	X		May 2020
Sandy Hightower   Vice-President	X		May 2021
Jeff Hajek   Treasurer	X		March 2021
Cheryl Hollis   Secretary	X		May 2021
Joseph Bowers   Director	X		May 2020
Henry Brown   Director	X		August 2023
Vernon Grier   Director	X		January 2021

**NON-BOARD MEMBERS ATTENDING:**

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Cindy Calvert – Keefe-McCullough
3. Keith Geddings, Senior Financial Analyst – CSUSA
4. Renee Michels-Ford, Carolina State Finance Director – CSUSA
5. Chuck Nusinov, State Director – CSUSA
6. Ann Parker, Principal – Mevers School of Excellence
7. Brenda Coyle, Assistant Principal – Mevers School of Excellence
8. Rebecca Tucker, Accounting Supervisor – CSUSA

**I. ADMINISTRATIVE**

- CALL TO ORDER  
 Pursuant to public notice, Board President, Stewart Weinberg called the meeting to order at 4:45 p.m.
- ROLL CALL  
 Roll call was held and quorum was established.
- APPROVAL OF THE AGENDA  
**MOTION: Motion was made by Cheryl Hollis and seconded by Henry Brown to approve the agenda as presented. Motion passed unanimously**
- APPROVAL OF THE SEPTEMBER 25, 2019 MEETING MINUTES  
**MOTION: Motion was made by Cheryl Hollis and seconded by Sandy Hightower to approve the September 25, 2019 meeting minutes. Motion passed unanimously**

**II. CLOSED SESSION**

**MOTION: Motion was made by Stewart Weinberg and seconded by Joseph Bowers to go into closed session to discuss confidential legal and personnel matters. The Closed session began at 4:45 p.m. Motion passed unanimously.**

No action was taken during closed session.

**MOTION: Motion was made by Sandy Hightower and seconded by Cheryl Hollis to return to open session. The Board returned to open session at 5:57 p.m. Motion passed unanimously.**

### III. CSUSA REPORTS

- AUDIT REPORT

Cindy Calvert reported that the financials were presented in accordance with generally accepted reporting principals. All required footnotes are in accordance with GAAP. Required communications with governance – no new accounting policies were adopted. No uncorrected misstatements, no disagreements with management or difficulties dealing with management during audit.

**MOTION: Motion was made by Joseph Bowers and seconded by Henry Brown to approve and accept the audit as presented. Motion passed unanimously.**

- ACADEMIC PLAN OF ACTION

Chuck Nusinov provided an update on the upcoming plan of action to support Meyers within the following 5 areas to increase student achievement: Academic Improvement Support, Professional Development, Human Resources, Leadership and Special Education.

### IV. FINANCIAL UPDATE

- Q1 FINANCIALS

Renee Michels-Ford spoke about the quarter 1 financials through September 30, 2019.

**MOTION: Motion was made by Joseph Bowers and seconded by Sandy Hightower to approve quarter 1 financials. Motion passed unanimously.**

- AUTHORIZATION TO TRANSFER FUNDS

**MOTION: Motion was made by Joseph Bowers and seconded by Jeff Hajek to authorize the transfer of funds from the board's operating account to the school's operating account in the amount of \$700,742 representing the monthly expenses for the following: Cost & Compensation, Professional Services, Vendor Services, Administrative Expenses, Instructional Expenses, Other Operational Expenses and Fixed Expenses. Motion passed unanimously.**

### V. BOARD MATTERS

- OLD BUSINESS

There was no old business

- NEW BUSINESS

- Board reserve funds

**MOTION: Motion was made by Jeff Hajek and seconded by Joseph Bowers to allow the Board president and treasurer to spend up to \$1000 without Board approval. Anything above that will need Board approval. Motion passed unanimously.**



**VI. PUBLIC COMMENTS**

There were several public comments about school climate, school culture, teacher retention and academics.

**VII. ADJOURNMENT**

**MOTION:** Motion was made by Cheryl Hollis and seconded by Jeff Hajek to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 7:42 p.m.

**NEXT MEETING:**

Thursday, November 21, 2019 @ 6:00 p.m.  
Mevers School of Excellence

A handwritten signature in black ink, appearing to be "Cheryl Hollis", written in a cursive style.

Cheryl Hollis, Board Secretary

11/21/19

Date