



**MEETING HELD AT:**

Via ZOOM

**BOARD OF DIRECTORS:**

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Stewart Weinberg   President	X		May 2022
Sandy Hightower   Vice-President	X		May 2021
Jeff Hajek   Treasurer	X		March 2021
Cheryl Hollis   Secretary	X		May 2021
Joseph Bowers   Director		X	May 2022
Henry Brown   Director	X		May 2022

**NON-BOARD MEMBERS ATTENDING:**

1. Shauna Bell, Governor Board Liaison – CSUSA
2. Brenda Coyle, Assistant Principal – Mevers School of Excellence
3. Brittany Davidson, teacher – Mevers School of Excellence
4. Leah Dellicarpini, Chief of Strategy – Launched Solutions
5. Maria Garzon, Controller – CSUSA
6. Keith Geddings, Financial Analyst – CSUSA
7. Cande Killian-Wood, Deputy Director of Operations – CSUSA
8. Gina Merrell, Grants Coordinator – CSUSA
9. Renee Michels-Ford, Carolina State Finance Director – CSUSA
10. Greg Stickel, Principal – Mevers School of Excellence
11. Corbet Wilson, Director of Curriculum and Instruction – CSUSA

**I. ADMINISTRATIVE**

- **CALL TO ORDER**  
Pursuant to public notice, Board President, Stewart Weinberg called the meeting to order at 6:35 p.m.
- **ROLL CALL**  
Roll call was held, and quorum was established.

**II. ADMINISTRATIVE**

- **APPROVAL OF THE AGENDA**  
**MOTION:** Motion was made by Jeff Hajek and seconded by Sandy Hightower to approve the agenda as presented. Motion passed unanimously.
- **APPROVAL OF THE APRIL 23, 2020 AND MAY 14, 2020 MEETING MINUTES**  
**MOTION:** Motion was made by Cheryl Hollis and seconded by Jeff Hajek to approve the April 23, 2020 and May 14, 2020 minutes. Motion passed unanimously

### III. MANAGEMENT REPORTS

#### 1. Principal Report

Principal Greg Stickel provided an update on enrollment numbers for the 2020-2021 school year. Currently at 958 students. Ms. Brittany Davidson discussed summer school plans → June: Virtual only and open to all grades, June 8 – July 2, 9am – 12 pm. In July: In person and open to K-3 students, focus on reading readiness, July 6-July 23, 8am – 11 am. Interest survey was sent to parents and teachers to help prepare for the first session. 8<sup>th</sup> grade promotion occurred earlier in the day with students receiving their diploma in the car loop. Kindergarten graduation will occur Friday, May 29, 2020.

#### 2. Financials

- Actual Financials YTD 3Q

Q3 financials were discussed at the May 14, 2020 Budget workshop.

**MOTION: Motion was made by Sandy Hightower and seconded by Jeff Hajek to approve the Quarter 3 YTD actuals. Motion passed unanimously.**

- Authorization to transfer funds

**MOTION: Motion was made by Henry Brown and seconded by Cheryl Hollis to authorize Stewart Weinberg to authorize the transfer of funds for June after Renee Michels-Ford updates the numbers. Motion passed unanimously.**

- Budget presentation

The budget was discussed at the May 14, 2020 meeting and the vote will be held until June 2020 meeting.

### IV. BOARD DISCUSSION ITEMS

#### 1. Board election certification

**MOTION: Motion was made by Jeff Hajek and seconded by Cheryl Hollis to accept the certification of the Board elections. Motion passed unanimously.**

#### 2. Annual Audit

**MOTION: Motion was made by Sandy Hightower and seconded by Henry Brown to approve Martin Smith & Co. for the annual audit. Motion passed unanimously.**



3. CSP grant

**MOTION: Motion was made by Sandy Hightower and seconded by Cheryl Hollis to authorize the application for the 2020/2021 Public Charter Schools Program – Planning and Implementation Grant on behalf of Berkeley Preparatory Academy and authorize staff to submit a letter with the Board’s intent to apply to the Charter Institute at Erskine signed by the Board Chair. Motion passed unanimously.**

4. 2020-2021 Board meeting calendar

The Board decided to keep meetings on the 4<sup>th</sup> Thursday of the month. A calendar will be presented at the next meeting for Board approval.

5. CBRE Project Management Services Agreement

**MOTION: Motion was made by Sandy Hightower and seconded by Jeff Hajek to hire CBRE to assist in contracting with Red Apple through Jay Matthews. Motion passed unanimously**

6. Update on Berkeley Prep & Rock Hill Prep

Stewart Weinberg provided an update on Berkeley Prep and Rock Hill Prep

**V. PUBLIC COMMENTS**

There were no public comments.

**VI. ADJOURNMENT**

**MOTION: Motion was made by Cheryl Hollis and seconded by Sandy Hightower to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 7:12 p.m.**

**NEXT MEETING:**

Thursday, June 25, 2020 @ 6:00 p.m.  
Mevers School of Excellence

Cheryl Hollis, Board Secretary

Date