

Mevers School of Excellence Board of Directors Meeting May Meeting Minutes May 28, 2020

MEETING HELD AT:

Via ZOOM

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Stewart Weinberg President	X		May 2022
Sandy Hightower Vice-President	X		May 2021
Jeff Hajek Treasurer	X		March 2021
Cheryl Hollis Secretary	X		May 2021
Joseph Bowers Director		Х	May 2022
Henry Brown Director	Х		May 2022

NON-BOARD MEMBERS ATTENDING:

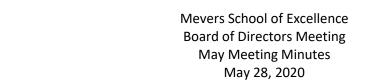
- 1. Shauna Bell, Governor Board Liaison CSUSA
- 2. Brenda Coyle, Assistant Principal Mevers School of Excellence
- 3. Brittany Davidson, teacher Mevers School of Excellence
- 4. Leah Dellicarpini, Chief of Strategy LaunchED Solutions
- 5. Maria Garzon, Controller CSUSA
- 6. Keith Geddings, Financial Analyst CSUSA
- 7. Cande Killian-Wood, Deputy Director of Operations CSUSA
- 8. Gina Merrell, Grants Coordinator CSUSA
- 9. Renee Michels-Ford, Carolina State Finance Director CSUSA
- 10. Greg Stickel, Principal Mevers School of Excellence
- 11. Corbet Wilson, Director of Curriculum and Instruction CSUSA

I. ADMINISTRATIVE

- CALL TO ORDER
 - Pursuant to public notice, Board President, Stewart Weinberg called the meeting to order at 6:35 p.m.
- ROLL CALL
 Roll call was held, and quorum was established.

II. ADMINISTRATIVE

- APPROVAL OF THE AGENDA
 - <u>MOTION</u>: Motion was made by Jeff Hajek and seconded by Sandy Hightower to approve the agenda as presented. Motion passed unanimously.
- APPROVAL OF THE APRIL 23, 2020 AND MAY 14, 2020 MEETING MINUTES
 <u>MOTION</u>: Motion was made by Cheryl Hollis and seconded by Jeff Hajek to approve the
 April 23, 2020 and May 14, 2020 minutes. Motion passed unanimously





III. MANAGEMENT REPORTS

1. Principal Report

Principal Greg Stickel provided an update on enrollment numbers for the 2020-2021 school year. Currently at 958 students. Ms. Brittany Davidson discussed summer school plans → June: Virtual only and open to all grades, June 8 − July 2, 9am − 12 pm. In July: In person and open to K-3 students, focus on reading readiness, July 6-July 23, 8am − 11 am. Interest survey was sent to parents and teachers to help prepare for the first session. 8th grade promotion occurred earlier in the day with students receiving their diploma in the car loop. Kindergarten graduation will occur Friday, May 29, 2020.

2. Financials

Actual Financials YTD 3Q
 Q3 financials were discussed at the May 14, 2020 Budget workshop.

 MOTION: Motion was made by Sandy Hightower and seconded by Jeff Hajek to approve the Quarter 3 YTD actuals. Motion passed unanimously.

- Authorization to transfer funds
 MOTION: Motion was made by Henry Brown and seconded by Cheryl Hollis to authorize Stewart Weinberg to authorize the transfer of funds for June after Renee Michels-Ford updates the numbers. Motion passed unanimously.
- Budget presentation
 The budget was discussed at the May 14, 2020 meeting and the vote will be held until June 2020 meeting.

IV. BOARD DISCUSSION ITEMS

1. Board election certification

<u>MOTION</u>: Motion was made by Jeff Hajek and seconded by Cheryl Hollis to accept the certification of the Board elections. Motion passed unanimously.

2. Annual Audit

<u>MOTION</u>: Motion was made by Sandy Hightower and seconded by Henry Brown to approve Martin Smith & Co. for the annual audit. Motion passed unanimously.



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3. CSP grant

MOTION: Motion was made by Sandy Hightower and seconded by Cheryl Hollis to authorize the application for the 2020/2021 Public Charter Schools Program – Planning and Implementation Grant on behalf of Berkeley Preparatory Academy and authorize staff to submit a letter with the Board's intent to apply to the Charter Institute at Erskine signed by the Board Chair. Motion passed unanimously.

4. 2020-2021 Board meeting calendar

The Board decided to keep meetings on the 4th Thursday of the month. A calendar will be presented at the next meeting for Board approval.

5. CBRE Project Management Services Agreement

<u>MOTION</u>: Motion was made by Sandy Hightower and seconded by Jeff Hajek to hire CBRE to assist in contracting with Red Apple through Jay Matthews. Motion passed unanimously

6. Update on Berkeley Prep & Rock Hill Prep Stewart Weinberg provided an update on Berkeley Prep and Rock Hill Prep

V. PUBLIC COMMENTS

There were no public comments.

VI. ADJOURNMENT

<u>MOTION</u>: Motion was made by Cheryl Hollis and seconded by Sandy Hightower to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 7:12 p.m.

NEXT MEETING:

Thursday, June 25, 2020 @ 6:00 p.m. Mevers School of Excellence

Cheryl	Hollis	, Board	Secretary	/

Date