

MEETING MINUTES

Name of Foundation: Berkeley Charter Education Association, Inc.
Name of School: Mevers School of Excellence

Date:	Next Meeting:	Next time:
March 28, 2019	April 25, 2019	6:00 p.m.
Meeting Location:		
Mevers School of Excellence, 7750 Henry E Brown Blvd, Goose Creek, SC 29445		

Attended by:	
Board Members: Stewart Weinberg, Ph.D. Michael Cochran, Ed.D. Samuel Rivers Joseph Bowers Kimberly Humphrey Vernon Grier Absent: Sandy Hightower	Other Attendees: Chuck Nusinov, State Director, CSUSA Sandy Castro, Deputy State Director, CSUSA Oscar Hidalgo, Regional Financial Analyst, CSUSA John Spagnolia, Principal Brianna Hudak, Dean Dr. Cidi Brown, Principal in Training Renee Michels-Ford, Financial Analyst, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:03 p.m. with a Call to Order by Board Chairman, Stewart Weinberg. Roll call was taken and quorum established.

I. Administrative

- Approval of Agenda

MOTION: Motion was made by Joe Bowers and seconded by Samuel Rivers to approve the agenda. Motion passed unanimously.

- Approval of February 28, 2019 Meeting Minutes.

MOTION: Motion was made by Samuel Rivers and seconded by Joe Bowers to approve the minutes of the February 28, 2019 meeting. Motion passed unanimously.

- Resignation of Mike Cochran

Board members thanked Mike Cochran for his years of service to the board and for being a founding member. A presentation plaque was presented.

MOTION: Motion was made by Joe Bowers and Samuel Rivers to accept the resignation of Mike Cochran as board member.

- Board Development

Board members were introduced to Jeffrey Hajack as a potential board member to replace Mike Cochran.

MOTION: Motion was made by Samuel Rivers and seconded by Joe Bowers to elect Jeffrey Hajack as a board member to fill the term being vacated by Mike Cochran. Motion passed unanimously.

II. FINANCIAL MATTERS

- Authorization to Transfer Funds

MOTION: Motion was made by Samuel Rivers and seconded by Joe Bowers to authorize the transfer of funds from the board's operating account to the school's operating account in the amount of \$585,673.00 for April and \$585,673.00 for May representing the monthly expenses for the following: Cost & Compensation, Professional Services, Vendor Services, Administrative Expenses, Instructional Expenses, Other Operational Expenses and Fixed Expenses. Motion passed unanimously.

- **2019-2020 Annual Budget**

Financial Analyst, Oscar Hidalgo reported that the budget is in final review and will be presented to the board at the April meeting for approval.

III. School Report

- **Enrollment & Marketing Update**

Principal Spagnolia reported that current enrollment is at 815. Enrollment target for FY19/20 is set for 992. Currently there are 768 returning students and 362 new applicants.

The Enrollment/Marketing Team has begun the planning phase of their spring and summer marketing strategy based upon the number of incoming students for the 2019/20 school year.

An updated flyer & brochure is currently in production.

- **Academic & School Updates**

Dean Brianne Hudak shared academic and school highlights with the board. The focus for this last quarter will be preparing students for end of year testing.

IV. Old Business

None

V. New Business

- **York County Proposed Charter Update**

Dr. Weinberg reported that the interview with the Erskine board will be scheduled in early April. Ms. Castro will coordinate interview prep details and travel arrangements for those planning to attend.

VI. Public Comment

None

VII. Adjournment

There being no further business, the meeting of the Berkeley Charter Education Association, Inc. Board of Directors adjourned.

VIII. Next Meeting Date: The next meeting is scheduled for Thursday, March 28, 2019.

Sandra Hightower, Board Secretary