



MEETING HELD AT:

Berkeley Preparatory Academy

BOARD OF DIRECTORS:

	PRESENT	NOT PRESENT	TERM EXPIRATION DATE
Dr. Stewart Weinberg President	x		May 2024
Cheryl Hollis Vice-President	x		May 2023
Brian Williams Treasurer	x		May 2023
Danielle Statler Secretary	x		May 2023
Alicia Patton Director	Zoom		May 2023
Brandi VanGordor Director	x		May 2024
Dr. Tamara Jackson Director		x	May 2024

NON-BOARD MEMBERS ATTENDING:

1. Kenneth Cole, Assistance Principal – Mevers School of Excellence
2. Jessica Bellflower, Principal - Berkeley Preparatory
3. Lisanne Morton, State Finance Director – CSUSA
4. Dr. David Christiansen Chief of Schools - CSUSA
5. Dr. Corbet Wilson, SVP Educational Accountability and Strategy – CSUSA
6. Dr. Todd Trimble, State Director - CSUSA
7. Susan Gibson, Deputy Director – CSUSA
8. Carol Aust, Director of External Relations and Board Governance – CSUSA
9. Stephanie Lowerre -Financial Analyst - CSUSA
10. Penny Walcott, Finance & Accounting Manager- CSUSA

I. ADMINISTRATIVE

- **CALL TO ORDER**
Pursuant to public notice, Board President, Dr. Stewart Weinberg called the meeting to order at 6:36 P.M.
- **ROLL CALL**
Roll call was held, and quorum was established.

II. EXECUTIVE SESSION

APPROVAL

MOTION: Motion was made by Danielle and seconded by Brian to go into executive session to discuss contractual matters at 5:30 P.M.



MOTION: Motion was made by Brian and seconded by Brandi to come out of executive session at 6:36 P.M. Motion passed unanimously.

III. ADMINISTRATIVE

- APPROVAL OF THE AGENDA

- **MOTION:** Motion was made by Brian and seconded by Danielle to approve the agenda. Motion passed unanimously.

- APPROVAL OF THE FEBRUARY 23, 2023, MEETING MINUTES

MOTION: Motion was made by Brian and seconded by Brandi to approve the February 23, 2023, meeting minutes. Motion passed unanimously.

IV. CSUSA REPORTS

- Dr. Todd Trimble State Director Report

Presented information on how the report cards data is calculated. Shared information on the school climate survey including the last day to participate in the survey is April 14, 2023 and the surveys compared to each other.

Stewart requested the two surveys with each other and shared with the board at a later date.

- Berkeley Preparatory Academy Principal Report

Mrs. Bellflower gave an update on BPA events including the school has launched schoolwide PBIS system, teacher vacancies, testing staff updates, recent hires, summer bash and enrollment of 713 students and 268 on the waiting list. 678 students have completed the intent to return application.

- Mevers School of Excellence Principal Report

Mr. Cole gave an update on MSE events including the basketball team came in first, marketing update, teacher vacancies, testing, e-learning, staff updates, recent hires, and enrollment of 895 students. 675 students have completed the intent to return application. A male/dad focus initiative was launched to engage parents.

Brian requested a list of new courses offered at each school.



The board was advised that both schools will now be showing up as a school option on MLS listings for the area.

Cheryl asked for the reasons why there is a drop in enrollment at the same time each year to be shared at the next meeting.

- Susan Gibson Deputy Director Report
Grant updates for both MSE & BPA faster turnaround on reimbursements.

Susan shared Brian and her are working on scheduling a meeting to discuss school contracts. Requested RFPs be shared with board.

Asked for an update on staff paid by ESSR and the plan for transiting to when ESSR goes away.

- Financials
The Board was updated on Financials for both schools by Lianne Morton.

MOTION: Motion was made by Cheryl and seconded by Danielle to approve the Mevers financials for February 2023. Motion passed unanimously.

MOTION: Motion was made by Brian and seconded by Danielle to approve the BPA financials February 2023. Motion passed unanimously.

Preliminary FY24 budgets were presented for BPA and Mevers by Lianne Morton. Stewart requested a column with original budget from FY22/23. Asking for the original staff total for FY22/23 for Mevers. Stewart requested to discuss the present enrollment numbers for BPA by grade and class size at the next board meeting and next year's projections. How we going to accommodate all the students by grade. Brian requested the current student enrollment for BPA be reflected in the budget.

Stewart requested to have a budget workshop before next month's board meeting.

V. BOARD DISCUSSION ITEMS

- Unencumbered Time Policy

MOTION: Motion was made by Brandi and seconded by Alicia to approve the Unencumbered Time Policy. Motion passed unanimously.



- Publicizing our Board Meetings

The board requested moving forward that the Zoom link be added to the published board agenda and that the Zoom comments section be turned off. In addition, to the website postings to include the board meeting schedule on the school calendars and in newsletters.

VI. PUBLIC COMMENTS

Courtney Elliot, a Mevers parent spoke about discipline problems in the classroom and administration concerns and advised they board her children would not be returning next year.


Gabriella Smith, a Mevers parent discussed problems in the building including cleanness and administration concerns.

Stephanie Beck, Co-chair of the playground committee. Provided the board on an update pn the playground fundraiser and resent donations.

VII. ADJOURNMENT

MOTION: Motion was made by Cheryl and seconded by Brian to adjourn the meeting of the Berkeley Charter Education Association. The meeting adjourned at 7:45 PM.

NEXT REGUALR MEETING:
Thursday, April 27, 2023 @ 6:00 p.m.
Mevers School of Excellence


4/27/2023



BOARD OF DIRECTORS MEETING
March 23, 2023
5:30 p.m. – Executive Session
6:30 p.m. – Regular Meeting
Berkeley Preparatory Academy

Attendance	
Print Name	Signature
1. Courtney Elliot	C. Elliot
2. Pam Bottinger	Pam Bottinger
3. GABRIELLA SMITH	G. Smith
4. Sarah Outland	Sarah Outland
5. Stephanie Beck	Steph B -
6. Dennis & Heather McHune	J
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