

MEETING MINUTES

Name of Foundation: Berkeley Charter Education Association, Inc.

Name of School: Mevers School of Excellence

Date:	Next Meeting:	Next time:
February 28, 2019	March 28, 2019	6:00 p.m.
Meeting Location:		
Mevers School of Excellence, 7750 Henry E Brown Blvd, Goose Creek, SC 29445		

Attended by:	
Board Members: Stewart Weinberg, Ph.D. Michael Cochran, Ed.D. Samuel Rivers Joseph Bowers Kimberly Humphrey Vernon Grier Absent: Sandy Hightower	Other Attendees: Chuck Nusinov, State Director, CSUSA Sandy Castro, Deputy State Director, CSUSA Oscar Hidalgo, Regional Financial Analyst, CSUSA John Spagnolia, Principal Dr. Cidi Brown, Principal in Training Renee Michels-Ford, Financial Analyst, CSUSA Myrna Laine-Hypolite, VP Financial Planning & Analysis, CSUSA

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:03 p.m. with a Call to Order by Board Chairman, Stewart Weinberg. Roll call was taken and quorum established.

I. Administrative

- Approval of Agenda

MOTION: Motion was made by Mike Cochran and seconded by Samuel Rivers to approve the agenda. Motion passed unanimously.

- Approval of January 24, 2019 Meeting Minutes.

MOTION: Motion was made by Samuel Rivers and seconded by Mike Cochran to approve the minutes of the January 24, 2019 meeting. Motion passed unanimously.

II. FINANCIAL MATTERS

- Authorization to Transfer Funds

MOTION: Motion was made by Joe Bowers and seconded by Kim Humphreys to authorize the transfer of funds from the board's operating account to the school's operating account in the amount of \$585,673.00 for March and \$585,673.00 for April representing the monthly expenses for the following: Cost & Compensation, Professional Services, Vendor Services, Administrative Expenses, Instructional Expenses, Other Operational Expenses and Fixed Expenses. Motion passed unanimously.

- Presentation of Budget Items

Board members reviewed the budget review document prepared in collaboration with CSUSA financial analyst and board input.

III. School Report

- Enrollment & Marketing Update

Principal Spagnolia reported that current enrollment is at 815. Enrollment target for FY19/20 is set for 992.

- Academic Update

Dr. Brown reported that iReady results for mid-year cycle have been reviewed and students are preparing and working in the areas needing improvement.

- Parent & Staff Survey Results

Principal Spagnolia reported that parent and staff survey results were shared with leadership and staff. Communication was highlighted as the area needing improvement. Board members showed concern with the staff survey results and requested that leadership prepare to provide an update as to their initiatives for improvement at the March meeting.

- 2019-2020 School Calendar

Board members reviewed the proposed calendar for school year 2019-2020.

MOTION: Motion was made by Joe Bowers and seconded by Mike Cochran to approve the calendar as presented except for moving Spring Break to the week of April 13th. Motion passed unanimously.

IV. Old Business None

V. New Business

- York County Proposed Charter Update

Dr. Weinberg reported that the interview with Erskine is scheduled for either March 18, 19, or 20. Board members were asked to put a hold on their calendar and plan to attend if possible. The interview will be held in Columbia.

VI. Public

Comment None

VII. Adjournment

There being no further business, the meeting of the Berkeley Charter Education Association, Inc. Board of Directors adjourned.

VIII. Next Meeting Date: The next meeting is scheduled for Thursday, March 28, 2019.

Sandra Hightower, Board Secretary